

Christine B. Ead, Council President
Curt S. Dahl, Council Member
Paul Fischer, Council Member
Paolo Marano, Council Member
Sonia Abi-Habib, Council Member
Robert Gibbs, Council Member



Ronald Jubin, Ph.D. Mayor

James J. Damato, Business Administrator
Joseph V. Sordillo, Esq., Borough Attorney
Edith G. Gil, Borough Clerk

15 Mountain Blvd
Watchung, NJ 07069

Mayor & Council Meeting AGENDA

**February 13, 2025
7:30 PM**

MAYOR'S STATEMENT

This meeting is being held in compliance with the Open Public Meetings Act. Under the provisions of N.J.S.A.10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice to the Courier News and Echoes Sentinel, posted at Borough Hall and on the Borough's website.

SALUTE TO THE FLAG and MOMENT OF SILENCE FOR OUR SERVICE MEN AND WOMEN, SERVING HOME AND ABROAD

ROLL CALL

PROCLAMATION - Black History Month

REPORTS OF STANDING COMMITTEES

Administration & Finance

Police

Public Works / Buildings and Grounds

Public Affairs:

Environmental

Recreation

Historical

Board of Health

Green Team

Fire

**BOROUGH OF WATCHUNG
Mayor & Council Meeting Agenda**

February 13, 2025 - 7:30 PM

Laws/Ordinances

REPORTS OF BOROUGH OFFICERS

Engineer

Police Chief

Fire Official

Rescue Squad

Emergency Management

Attorney

Finance

Clerk

Administrator

Youth Services

Planning Board

Municipal Alliance

Library Advisory Committee

Traffic and Beautification

PUBLIC PORTION / AGENDA ITEMS ONLY

Individuals commenting are limited to 3 minutes per person. An Attorney will be given 5 minutes to present on behalf of a group.

DISCUSSION

UNFINISHED BUSINESS

ORDINANCES ON PUBLIC HEARING & FINAL ADOPTION

OR 25/01: ORDINANCE AMENDING APPENDIX A, PART I, OF THE BOROUGH CODE TO UPDATE AND AMEND THE RULES OF THE COUNCIL WITH REGARD TO COUNCIL MEETINGS

BOROUGH OF WATCHUNG
Mayor & Council Meeting Agenda

February 13, 2025 - 7:30 PM

OR 25/02: AN ORDINANCE AMENDING BOROUGH CODE CHAPTER 6, POLICE REGULATIONS, TO ADD A NEW SECTION PROHIBITING PUBLIC URINATION THROUGHOUT THE BOROUGH OF WATCHUNG

OR 25/03: ORDINANCE UPDATING THE BOROUGH'S FIRE PREVENTION REGULATIONS IN CHAPTER 12, WITH REGARD TO THE REGISTRATION OF NON-LIFE HAZARDS USES THROUGHOUT THE BOROUGH OF WATCHUNG

OR 25/04: ORDINANCE UPDATING THE BOROUGH'S REGULATION AND LICENSING REQUIREMENTS FOR PEDDLING, SOLICITION AND CANVASSING UNDER CHAPTER 11, GENERAL LICENSING, THROUGHOUT THE BOROUGH OF WATCHUNG

OR 25/05: ORDINANCE AMENDING CHAPTER 6, POLICE REGULATIONS, PROHIBITING CAMPING OR LODGING ON PUBLIC PROPERTY THROUGHOUT THE BOROUGH OF WATCHUNG

NEW BUSINESS

REPORTS & CORRESPONDENCE

Matters listed within this section have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, any item may be removed by Council action.

Acknowledging Receipt of the following Borough Reports:

Animal Control Solutions	January 2025
Board of Adjustment Minutes	January 9, 2025
Board of Health Minutes	November 20, 2024
Building / Construction	January 2025
Fire Department	December 2024 2024 Annual Report January 2025
Fire Prevention Bureau	January 2025
Green Team Advisory Committee Mins	October 30, 2024
Mayor & Council Executive Session Mins	November 7, 2024

BOROUGH OF WATCHUNG
Mayor & Council Meeting Agenda

February 13, 2025 - 7:30 PM

	January 16, 2025
Police Department Activity Report	January 2025
Recreation Commission Minutes	September 4, 2024 October 2, 2024 December 4, 2024
Rescue Squad	January 2025 February 2025

CONSENT

The items listed below were submitted to the Governing Body for review and will be adopted by one motion.

R1: Authorizing a Field and Facility Permit for Use of the Gazebo at Watchung Lake

R2: Authorizing a Field and Facility Permit to B-Active, LLC for the use of Watchung and/or Best Lake

R3: Authorizing a Field and Facility Permit to Watchung Hills Baseball & Softball Association, Inc., for the Use of Phillips Field

R4: Authorizing County Recycling Agreement for 2025

R5: Authorizing the Return of Escrow Monies

R6: Authorizing Appointments of OEM Deputy Coordinators & Local Safety Implementation Committee

R7: Resolution to Support Publishing Legal Notices on Official Government Websites

R8: Supporting Eagle Scout Service Project on the Installation of Fishing Lines at Best Lake

NON-CONSENT

R9: Authorizing a Grant Application for the 2025 Sustainable Jersey Grants Program

R10: Authorizing a Contract Expansion to RVE for Tax Map Services

R11: Authorizing an Agreement with Helpsy for the Installation of a Clothin Bin

**BOROUGH OF WATCHUNG
Mayor & Council Meeting Agenda**

February 13, 2025 - 7:30 PM

R12: Authorizing Bill List

R13: Authorizing a Contract Expansion to RVE for Remedial Action at Former Ness Farm Site

R15: Authorizing an MOU with North Plainfield PD, Warren Township PD, and Bridgeway Behavioral Health Services to Establish a Joint Participation in the "ARRIVE Together" Program

R16: Authorizing Payment of the Fire Department Stipends for 2024

PUBLIC PORTION - GENERAL DISCUSSION

Individuals commenting are limited to 3 minutes per person.

EXECUTIVE SESSION

R14: Authorizing an Executive Session on Contract Negotiations

Upon returning to open session, the Borough Council may take official action on items discussed.

ADJOURNMENT

The next meeting of the Mayor and Council is February 27, 2025.

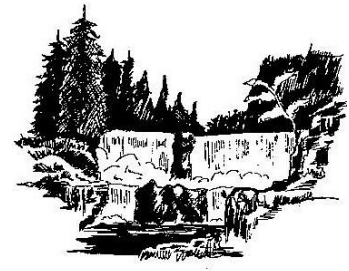
BOROUGH OF WATCHUNG

ADMINISTRATION AND FINANCE COMMITTEE

Chair: Fischer

Gibbs

Abi-Habib



The committee met with the Administrator, CFO, and Borough Clerk on February 10, 2025 to discuss the following:

a) Personnel update

- a. The committee discussed the status of a part-time employee. Separately a discussion took place on the number of hours required under the State to obtain benefits.

b) Library bid

- a. Mr. Damato advised the Committee on the status of the library renovations. A bid on the alterations is scheduled to be advertised later this week with an anticipated due date in March.

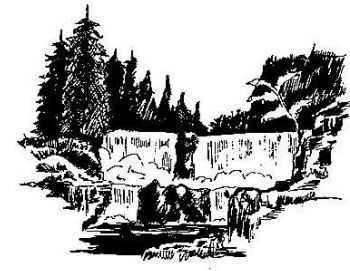
c) Union Contracts

- a. Mr. Damato advised the Committee on the latest discussions that have taken place between the bargaining units. More information will need to be discussed with the entire Governing Body.

d) Tax Map Maintenance & Revisions

- a. The borough's tax maps were last updated in 2017 and several revisions have been made since. A proposal by RVE was received and discussed.

BOROUGH OF WATCHUNG



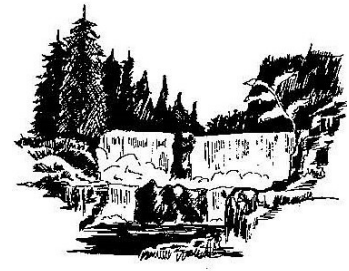
Public Works Committee

Chair: Ead
Abi-Habib
Dahl

The Committee met with the Administrator, Borough Engineer, and Public Works Manager on January 14th and February 11th to discuss the following:

- 1) PSE&G Updates (all noted online for changes)
2/10-2/14/-Nighttime 8PM-6AM Hillcrest to Crestwood to Valley R, services
2/17- No work
2/18-2/21-Night Work 8PM-6AM Hillcrest, Crestwood to Valley Rd, service
2/10-2/12-Day 9AM-3:30 PM Ridge Rd to Hillcrest to Parlin, Services
2/13- Day, Ridge Rd to Hillcrest to Parlin, Abandonments
2/14-Day, Ridge, Hillcrest to Parlin, Restoration
- 2) 2025 DOT Road Project: (submitted, waiting on DOT)
Brookdale, Anderson Rd., and Skyline Dr.
- 3) Working on plan for Endeavor Grant received: \$66,000-
Second Grant Submitted for Walk Path, Pkg Area & other improvements
- 4) Library Bridge:
-Main construction complete, temp. rails planned during the library
Construction and final rails and clean-up once library is completed
- 5) Phillips Bridge-Engineering plan complete, scheduling construction
To utilize the FEMA funds to sure up Abutment/Stabilization
Finalizing plan and submitted to DEP
- 6) Library:
-Notice of Bid submitted to press, Bid process to begin once reported
- 7) Phase Two Sidewalk Project
-Working with County for next steps and plan to continue 2025 budget
Search for Grant options continues
- 8) Review walk-path Brookdale/Parking Lot Projects/slanted for 2025 budget
- 9) Watchung Lake and Best Lake Dredge/other
-Constant review of Grant Options and critical funding, looking at options for
Partial work spring 2025 budget pending
-Meeting held to review Hydro-raking options for Best Lake
- 10) I & I Study/repairs in review using grant funds/plan in works

BOROUGH OF WATCHUNG



- 11) Ness Farm:
 - Grant I. submitted for “claw-back” of testing \$ spent
 - Grant II. To be submitted in next 2-weeks for opportunity to review clean-up/cap costs
- 12) NJ DEP MS4 Permit Requirements:
 - (Proposal on track)
 - \$15,000 received. 2nd grant submitted,
 - \$15,000 each year for 2-years Borough investment
- 13) Continued Tree Planting/Replacement:
 - Somerset St., other areas throughout Borough
 - Slated for spring 2025
- 14) Street Sweeping (Ordered) and waiting on County
- 15) Cement work:
 - Borough Hall, Police Station slated for 2025 budget cycle
- 16) New “God’s Acre Sign” completed; installation planned for spring 2025
- 17) Winter lights on Borough Buildings off for season except for Arts Center and Texier for events
- 18) Manger removal from Village Green once temperatures go above freezing
- 19) Holiday decorations down, Valentine’s Day up and Spring to follow
- 20) Continued road clearing of snow and ice for a busy February

BOROUGH OF WATCHUNG



Chief's Report Feb 2025

34 Calls for service answered in the month of January break down attached above.

A total of 81.30-man hours dedicated.

Stipend was submitted and is currently awaiting council approval.

Firefighter David Petersen graduation FF1

Newest member Firefighter Ramon Sosa has started FF1 Jan 21st and is in the process of obtaining his Nj ff1 certification.

Mandatory respirator fit testing was completed in January for all necessary members.

The Fire Chief will be working in the coming days with Bruno associates
On the NJAW grant as well as a fire house subs grant for equipment in the amount of 15-35k.

Three New county Motorola APX radios have been programed and placed in service.

Utility 60 was relabeled and is back in service, all repairs have been completed.

Following a call for service on Ridge rd. where responding units were directed to use an alternative route aside from Hillcrest due to PSEG construction taking place, A conversation was had with contractors and public service inspectors to confirmed we have access as needed they will move and clear a path for engine if needed.

New Holmatro hydraulic rescue tools were received and have been placed in service on Squad60 , engine 603 has the existing tools until modifications can be made to the pull out tray.

Members are currently in the process of completing Yearly compliance Mandatory trainings and a possible in-person class to take place an alternative option to the online training modules.

Long awaited repairs on the Bay heat have been completed.

The Long-awaited cleaning of the building has resumed and is being cleaned every Tuesday by the new cleaning contractors.

BOROUGH OF WATCHUNG



2025 Captains.

David Miller

Harrison Werner

Andrew Zwirko

2025 Lieutenants.

Savino Carlucci

Ray King

Matt King

On the morning of Tuesday January 14th at approximately 08:39hrs a fully loaded box truck traveling southbound on Hillcrest rd. Lost its breaks and proceeded to coast down the hill uncontrollably through morning rush hour traffic past southbound stopped cars and onto valley rd, Upon reaching the intersection at hillcrest and valley rd. The truck attempted to make the turn without its breaks and overturned at the intersection on to the roof of an oncoming vehicle crushing the vehicle and trapping the occupant inside. Borough employees and members Captain Harrison Werner and Firefighter Joseph Buro who were sitting in southbound traffic on Hillcrest rd. Observed these events unfolding in front of them and quickly jumped into action. Captain Werner immediately requested Watchung PD to dispatch both EMS police and Fire to the location of the incident following which Captain Werner and Firefighter Buro quickly responded to the accident location and assisted in extricating both drivers from the vehicles with the help of on lookers and Watchung PD. Luckily both drivers only suffered minimal cuts and bruises and were treated by EMS. Thanks to these Gentlemen's quick actions and response in this moment of chaos further injured were avoided and the patients were extricated and received the medical attention needed without delay.

Respectfully submitted Chief Al DeSandolo.

**BOROUGH OF WATCHUNG
ORDINANCE NO: 25/01**

**ORDINANCE AMENDING APPENDIX A, PART I, OF THE BOROUGH
CODE TO UPDATE AND AMEND THE RULES OF THE COUNCIL WITH
REGARD TO COUNCIL MEETINGS.**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Appendix A entitled “Rules of Council, Ordinances” of the Code of the Borough of Watchung, is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Appendix A. Rules of the Council, Ordinances

Part I. Rules of Order of the Mayor and Council

Rule 1. Location and Time of Annual and Regular Meetings.

Pursuant to N.J.S.A. 40:45A-1, the date and time of the annual organization or reorganization meeting is scheduled for any day during the first week in January. The date of the annual organization or reorganization meeting shall be set by Resolution of the Mayor and Council during the prior December and notice of that meeting shall be given pursuant to applicable law.

Regular meetings, with ~~exceptions deemed by the Mayor the exception of the months of July and August~~, shall be held on the first and third ~~a~~ Thursday, **twice a month**, ~~and there shall be one (1) meeting during July and August as scheduled in the Annual Meeting Notice; any exceptions shall be scheduled in the Annual Meeting Notice and/or following the appropriate Open Public Meetings Law procedures.~~ All meetings shall commence at 7:30 p.m. at the Council chambers unless another time or place is fixed by Resolution of the Mayor and Council or in the call for the meeting. When the first or third **selected** Thursday falls on a holiday, the regular meeting for that month shall **may** be held on the Monday before or the Monday following.

Rule 5. Order of Business.

The regular order of business shall be as follows:

- a. Salute to the flag and a moment of silence for our service men and women serving at home and abroad.
- b. Roll call by the Clerk.
- c. Special presentations, if any.
- d. Reports of standing committees as follows:
 1. Administration and Finance
 2. Police
 3. Public Works/Buildings and Grounds
 4. Public Affairs

**BOROUGH OF WATCHUNG
ORDINANCE NO: 25/01**

- i. Environmental
 - ii. Recreation
 - iii. Historical
 - iv. Board of Health
 - v. **Green Team**
- 5. Fire
- 6. Laws/Ordinances
- e. Reports of Borough officers and special committees
- f. Public portion, Agenda items only
- g. Unfinished Business
- h. New Business, ~~Consent Agenda~~, **Reports**, Correspondence
- i. Consent Agenda Resolutions
- j. Non-Consent Agenda Items
- k. Public portion, general discussion
- l. Executive Session, if necessary
- m. Adjournment

Notwithstanding the foregoing, the Mayor or presiding officer may amend the Order of Business at a Council meeting to preserve order and decorum or to provide an accommodation to a Borough official or member of the public.

Rule 17. Members Present Required to Vote Unless Excused.

Every member who shall be present when the question is put shall vote for or against the same. Any member who desires to abstain must, prior to any discussion on the measure, seek to be excused from the vote ~~by a vote of the Council~~. If the Council excuses that member, then the member shall step down and not participate in the discussion or vote.

Rule 31. Public Portion; Public Comment.

The public shall be provided an opportunity to address the Mayor and Council during public portions of all Borough Council meetings in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. The Mayor or presiding officer shall determine the method and order for public comment during each public portion of the agenda. During each public portion, members of the public shall be provided ~~three (3)~~ **five (5)** minutes to speak, ~~with attorneys representing individual(s) or group(s) being provided five (5) minutes~~, unless otherwise extended by the Mayor or presiding officer. No member of the public shall speak more than ~~twice~~ **once** during each public portion, ~~nor more than once until every other member of the public desiring to speak had an opportunity to have spoken, unless otherwise permitted by leave of the Mayor or presiding officer.~~ Members of the public are not permitted to yield their time to speak to any other person(s).

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional

BOROUGH OF WATCHUNG
ORDINANCE NO: 25/01

or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: GIBBS
PASSED: JANUARY 6, 2025
PUBLISHED: JANUARY 16, 2025
ADOPTED:
CC: GENERAL CODE, COURTS,

ATTEST:

BOROUGH OF WATCHUNG

Edith G. Gil, Borough Clerk

By: _____
Ronald Jubin, Ph.D., Mayor

**BOROUGH OF WATCHUNG
ORDINANCE: 25/02**

**AN ORDINANCE AMENDING BOROUGH CODE CHAPTER 6, POLICE
REGULATIONS, TO ADD A NEW SECTION PROHIBITING PUBLIC
URINATION THROUGHOUT THE BOROUGH OF WATCHUNG**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Section 6-2 entitled “General Prohibitions” of Chapter 6 entitled “Police Regulations” of the Code of the Borough of Watchung, is hereby supplemented and amended to add new Section 6-2.17 to be entitled “Public Urination and Defecation” to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Chapter 6. Police Regulations.

§ 6-2. General Prohibitions.

§ 6-2.17. Public Urination and Defecation.

A. Definitions. As used in this Section, the following terms shall have the meanings indicated herein:

PUBLIC PLACE

Those areas traditionally reserved for use by the public, including, but not limited to, streets, sidewalks, parks, open spaces, commercial parking lots, vehicles of mass transportation, property owned by the Borough, County, State, or any other sovereign entity or places to which the public is otherwise invited. An otherwise private place may become a public place if a permit seeking permission for the general public to access the property for a specific purpose is granted. In this instance, the location is a public place only for the duration of the permit's validity. A toilet, urinal, or commode located in a restroom, bathroom, or other room or structure designated for urination or defecation which is enclosed and not within public view shall not be considered a public place under this Section.

PUBLIC VIEW

**BOROUGH OF WATCHUNG
ORDINANCE: 25/02**

That which can be seen within normal visual range of a person in a public place.

B. Unlawful acts. It is unlawful for any person to urinate or defecate in any public place or in public view within the Borough of Watchung.

C. Exceptions. The enforcement provisions of this Section shall not apply to the following individuals who may not be able to adequately control the bodily functions that control urination or defecation:

1. Children nine years of age or younger;

2. Persons of any age who violate this article due to a verified medical and/or psychiatric condition.

D. Violations and Penalties. Any person violating this Section shall, upon conviction, be subject to the penalties set forth in Chapter 1, Section 1-5, General Penalty, as same may be amended.

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BOROUGH OF WATCHUNG
ORDINANCE: 25/02

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: GIBBS
PASSED: JANUARY 16, 2025
PUBLISHED: JANUARY 23, 2025
ADOPTED:
CC: GENERAL CODE, COURTS
POLICE,

ATTEST: BOROUGH OF WATCHUNG

Edith G. Gil, Borough Clerk

By: _____
Ronald Jubin, Ph. D., Mayor

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/03**

**ORDINANCE UPDATING THE BOROUGH'S FIRE PREVENTION
REGULATIONS IN CHAPTER 12, WITH REGARD TO THE
REGISTRATION OF NON-LIFE HAZARDS USES THROUGHOUT THE
BOROUGH OF WATCHUNG**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Section 12-1.4A entitled "Registration and Inspection of Non-Life Hazard Uses" of Chapter 12 entitled "Fire Prevention" of the Code of the Borough of Watchung, is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double-strikethrough~~]

Chapter 12. Fire Prevention.

§ 12-1.4A. Registration and Inspection of Non-Life Hazard Uses.

- a. **In addition to the registrations required by the Uniform Fire Code, the following non-life hazard uses shall register with the Bureau of Fire Prevention, and shall pay the annual fees set forth below:** All commercial, industrial, educational, recreational, and other nonresidential uses that do not fall within the definition of life hazard uses shall submit an annual registration to the Borough of Watchung Bureau of Fire Prevention ~~and shall be inspected annually by the local enforcing agency for compliance with the Uniform Fire Code.~~

	<u>Annual Fee</u>
<u>1. Business / Assembly Use Group</u>	
<u>Under 1,000 square feet</u>	<u>\$100</u>
<u>1,000 – 2,499 square feet</u>	<u>\$150</u>
<u>2,500 – 4,999 square feet</u>	<u>\$200</u>
<u>5,000 – 9,999 square feet</u>	<u>\$250</u>
<u>Over 9,999 square feet</u>	<u>\$300</u>
<u>2. Factory Use Group</u>	
<u>Under 5,000 square feet</u>	<u>\$250</u>
<u>5,000 square feet and above</u>	<u>\$300</u>

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/03**

	<u>Annual Fee</u>
3. <u>Mercantile Use Group</u>	
<u>Under 6,000 square feet</u>	<u>\$150</u>
<u>6,000 square feet and above</u>	<u>\$250</u>
4. <u>Utilities Use Group</u>	
<u>Under 2,500 square feet</u>	<u>\$150</u>
<u>Over 2,500 square feet</u>	<u>\$200</u>

- b. **Uses not classified above that are subject to the Uniform Fire Code shall be classified under the Business/Assembly Use Group.** All commercial, industrial, educational, recreational, and other nonresidential uses that are not within the definition of life hazard uses, upon a change of use or change of occupancy shall register with the Borough of Watchung Bureau of Fire Prevention and be inspected by the local enforcing agency for compliance with the Uniform Fire Code.
- c. **Uses required to register with the State of New Jersey as life hazard uses shall not be required to register under this Section.** The necessary forms shall be provided by the Borough of Watchung Bureau of Fire Prevention and shall require information substantially similar to that required for the registration of life hazard uses as set forth in N.J.A.C. 5:70-2.6.
- d. ~~The annual registration and change of use/occupancy fees for non-life hazard uses are as follows:~~

Square Footage	Fee
0 to 500	\$50
500 to 1,000	\$60
1,001 to 2,000	\$70
2,001 to 3,000	\$80
3,001 to 4,000	\$90
4,001 to 5,000	\$100
5,001 to 6,000	\$110
6,001 to 7,000	\$120
7,001 to 8,000	\$130
8,001 to 9,000	\$140
9,001 to 10,000	\$150
10,001 to 11,000	\$170

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/03**

Square Footage	Fee
11,001 to 12,000	\$190
12,001 to 13,000	\$220
13,001 to 14,000	\$230
14,001 to 15,000	\$250
15,001 to 20,000	\$280
20,001 to 25,000	\$310
25,001 to 30,000	\$340
30,001 to 35,000	\$370
35,001 to 40,000	\$400
40,001 to 45,000	\$430
45,001 to 50,000	\$460
50,001 to 55,000	\$500
55,001 to 60,000	\$540
60,001 to 65,000	\$580
65,001 to 70,000	\$620
70,001 to 75,000	\$660
75,001 to 80,000	\$700
80,001 to 85,000	\$740
85,001 to 90,000	\$780
90,001 to 95,000	\$820
95,001 to 100,000	\$860
Each 5,000 or part over 100,000	\$50

- de.** If an owner of a non-life hazard use has not registered and paid the appropriate fee, the local enforcing agency shall notify the owner in writing of said noncompliance, including an explanation of the nature of the noncompliance. The failure to comply within 30 days after receipt of said notice shall be a violation of this chapter.

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/03**

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: GIBBS
PASSED: JANUARY 16, 2025
PUBLISHED: JANUARY 23, 2025
ADOPTED:
CC: T.MCNULTY, COURTS
GENERAL CODE,

ATTEST:

BOROUGH OF WATCHUNG

Edith G. Gil, Borough Clerk

By: _____
Ronald Jubin, Ph.D., Mayor

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

**ORDINANCE UPDATING THE BOROUGH'S REGULATION AND
LICENSING REQUIREMENTS FOR PEDDLING, SOLICITATION AND
CANVASSING UNDER CHAPTER 11, GENERAL LICENSING,
THROUGHOUT THE BOROUGH OF WATCHUNG**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Section 11-1 entitled "Peddlers, Solicitors and Canvassers" of Chapter 11 entitled "General Licensing" of the Code of the Borough of Watchung, is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Chapter 11. General Licensing.

§ 11-1. PEDDLERS, SOLICITORS AND CANVASSERS.

§ 11-1.1. Definitions.

As used in this section:

APPLICANT

Shall mean every person who has applied for a permit to peddle, solicit and canvass in the Borough.

CANVASSER

Shall mean any person who goes from door to door, or from place to place, by traveling on the streets and roads, or stands within the streets and roads or public rights-of-way, for the purpose of obtaining the views of any person upon any economic or social question or project or for the purpose of distributing literature, leaflets, pamphlets, advertisements, circulars, samples, door hangers or other written material for the purposes of information and/or advertising.

CHARITABLE AND POLITICAL SOLICITATION AND CANVASSING

Shall include the actions of any person, entity or organization engaged in religious proselytizing, anonymous political speech or the distribution of religious or political hand bills, circulars or calling upon persons, or to elicit or determine opinions,

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

feelings, sentiments or information related to such charitable, religious, educational or political purpose, whether door to door or street to street, whether or not such persons, entities, or organizations seek or accept contributions or donations to such religious, charitable, educational or political organization or purpose

COMMERCIAL PURPOSES

Shall mean for the purpose of selling goods, services or wares or advertising goods, services or wares with an intent of profit-making. However, no peddling, canvassing, or soliciting by nonprofit or charitable organizations shall be considered a "commercial purpose."

MERCHANDISE

Shall mean any and all goods or wares which are ordinarily the objects of trade and commerce. Merchandise shall also mean and refer to orders or contracts for a service, home improvement or alteration.

NONCOMMERCIAL PURPOSES

Shall mean those purposes which are not commercial.

PEDDLER

Shall mean any person who goes from door to door, or from place to place, by traveling on the streets and roads, or stands within the streets and roads or public rights-of-way, in an effort to take orders for present or future delivery of merchandise, as defined hereinafter.

SOLICITOR

Shall mean any person who goes from door to door, or from place to place, by traveling on the streets and roads, or stands within the streets and roads or public rights-of-way, to plead or ask for contributions or donations, monetary or otherwise, for any person, group, association or corporation.

§ 11-1.2. Permit Required for Commercial Peddling, Solicitation, and Canvassing.

- a. Any person desiring to peddle, solicit, or canvas for a commercial purpose within the Borough must apply for and receive, prior to such activity taking place, a commercial peddling, soliciting, and canvassing permit from the Borough Clerk.
- b. A separate application shall be required for each entity or person peddling, soliciting or canvassing. In addition, each applicant shall pay a non-refundable administrative fee of \$110. Each applicant shall agree to be fingerprinted for the purpose of a criminal record verification. The fingerprint impressions are performed by a third party. The necessary form and instructions will be provided by the Borough Clerk to the applicant at the time of application. Applicant shall bear the cost of this verification. Every application shall contain the following information:
 1. Name, age, physical description and social security number of applicant.

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

2. Complete permanent home and local address, if any, of the applicant.
 3. A statement as to whether or not the applicant, or any person hereunder selected by the applicant to solicit, canvass or peddle, has been convicted of any public offense and, if so, the nature of the offense and the penalty imposed, if any.
 4. Two recent photographs of the applicant which shall be approximately two and one-half inches by two and one-half inches (2.5 x 2.5) in size showing the head and shoulders of the applicant.
 5. The name, address and telephone number of at least three business or character references of the applicant.
 6. The name and address of the person, group, organization or corporation for whom the applicant intends to solicit, canvass or peddle, or the supplier of the goods to be solicited, canvassed or peddled. If the applicant purports to be an employee of a company on behalf of whom they will be peddling, soliciting, or canvassing, the applicant must provide proof of employment.
 7. The make, model, year, color and license plate number of each automobile to be used by the applicant.
 8. A statement as to whether the applicant has been denied a soliciting, canvassing or peddling permit within the previous year and the reasons therefor, if any.
 9. The approximate number of dates during which the applicant intends on peddling, soliciting and canvassing and the anticipated daily hours during which such permitted activities will take place.
 10. Proof that the applicant carries and maintains in force insurance covering its operations written by an insurance company licensed to do business in the State of New Jersey. Such insurance must provide comprehensive general liability insurance of \$500,000 (combined single limit each occurrence).
 11. A copy of the applicant's government issued picture identification card.
- c. Issuance or Denial of a Permit Application.
1. Upon receipt of a complete application, the Borough Clerk shall, within two days, transmit the application to the Chief of Police, or designee, who shall initiate, within five days, an investigation of the business and moral character of the applicant for protection of the public welfare. The Chief of Police, or designee, shall complete the investigation and transmit any recommendations under subsection 11-1.2c2 and 3 of the Revised General Ordinances of the Borough of Watchung to the Borough Clerk within 30 days of initiating such investigation unless the Chief of

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

Police, or designee, is at that time awaiting information concerning the applicant from the criminal record verification after a timely request.

2. If, as a result of such investigation, the applicant's moral or business character is determined to be unsatisfactory pursuant to this subsection, the Chief of Police, or designee, shall recommend the denial of the requested permit to peddle, solicit, or canvass in the Borough of Watchung. Any such determination shall not be discretionary, but shall be based on one or more of the following findings:
 - (a) The applicant has been convicted of an indictable offense within the past five years.
 - (b) The applicant has purposefully misrepresented material information on the requisite application.
 - (c) The applicant has been convicted of any disorderly person offense for which he cannot give an account sufficient to satisfy the Chief of Police, or designee, that he will not pose a threat to the public welfare.
 - (d) The past business endeavors of the applicant, or the company who employs or contracts with the applicant, have been found fraudulent by a competent authority or the applicant has been found to misuse or misappropriate funds in prior business dealings.
 - (e) The applicant lacks proof of required insurance.
3. The Chief of Police, or designee, shall detail the finding(s) which caused the recommendation of the denial of the application and the evidence supporting the recommendation.
4. If, as a result of such investigation, the applicant's moral and business character is determined to be satisfactory, the Borough Clerk's office shall issue a permit upon which the Borough Clerk shall affix:
 - (a) One photograph of the applicant;
 - (b) The Borough Clerk's signature to the permit such that a portion of the signature shall overlap a portion of the photograph;
 - (c) The date upon which the permit shall take effect, as well as the date upon which it shall expire.
5. Along with the issuance of all permits, the Borough Clerk shall also issue, and require a signed form acknowledging receipt of a copy of the Borough's Do Not Knock List and Do Not Drop Off list.

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

- d. Appeal. In the event an application is denied by the Borough Clerk, the applicant shall have the right to appeal within 10 days to the Mayor and Borough Council which shall set a time and place for a hearing to be held to review the findings of the Chief of Police; provided, however, that the hearing shall be held within 28 days of such an appeal and it shall be held at a reasonable time and place. The applicant shall be given an opportunity to present why the application should be approved and a permit should be issued.
- e. Expiration and Renewal of Permits. All permits issued under the provisions of this subsection shall expire on December 31 of the calendar year in which the permit is issued. A permit cannot be renewed except by making a new application to the Borough Clerk pursuant to subsection 11-1.2 of the Revised General Ordinances of the Borough of Watchung.
- f. Exhibition of Permit. Each permit holder shall prominently display the permit whenever soliciting, canvassing or peddling in the Borough so that same is observable to any person addressed by the permittee.
- g. Any commercial peddling, soliciting, and canvassing permit may be revoked by Chief of Police, or designee, for any of the following reasons:
 - 1. Fraud, misrepresentation or any incorrect statement made in the course of carrying on any of the activities regulated by this section of the Revised General Ordinances of the Borough of Watchung.
 - 2. The occurrence of any of the events detailed in subsection 11-1.2 of the Revised General Ordinances of the Borough of Watchung which would have precluded the initial issuance of the permit.
 - 3. Conducting an activity, permitted or otherwise, in such a manner as to constitute a breach of the peace or a menace to the health, safety or general welfare of the public.
 - 4. Any permit holder whose permit has been revoked shall have the right to appeal the decision in accordance with the provisions of subsection 11-1.2d of the Revised General Ordinances of the Borough of Watchung.
- h. Permit holders shall comply with the general regulations for soliciting, peddling and canvassing at subsection 11-1.5 of the Revised General Ordinances of the Borough of Watchung.

§ 11-1.3. Special Permit Required Noncommercial Peddling, Soliciting, or Canvassing.

- a. Any persons desiring to solicit, canvas or peddle for a noncommercial purpose are exempt from the permitting requirements of subsection 11-1.2 of the Revised General Ordinances of the Borough of Watchung. However, such persons must apply for and receive a special noncommercial peddling, soliciting, or canvassing permit prior to any such activities taking place. The application shall contain the following information:

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

1. The date of application.
 2. Name, age, physical description, and local address of each the person who will solicit, canvass or peddle on behalf of the person or organization.
 3. Name, address and telephone number of the organization, if any, on whose behalf the activity shall be undertaken.
 4. The estimated dates and daily hours during which the peddling, soliciting or canvassing will take place.
- b. Upon being satisfied that the applicant has provided this information, the Borough Clerk shall issue a special noncommercial peddling, soliciting, or canvassing permit which shall expire on December 31st of the year it was issued.
- c. All such permit-holders shall keep proof of their permit approval on their persons at all times during their peddling, soliciting, or canvassing which, for the purposes of subsection 11-1.3 of the Revised General Ordinances of the Borough of Watchung, shall be the notification of approval from the Borough Clerk.
- d. An organization, for whom a person intends to peddle, solicit, or canvass for a noncommercial purpose, may apply on said person's behalf, for a special noncommercial peddling, soliciting, and canvassing permit.
- e. All special noncommercial soliciting, canvassing or peddling permit-holders shall comply with the general regulations regarding peddling, soliciting and canvassing of subsection 11-1.5 of the Revised General Ordinances of the Borough of Watchung.

§ 11-1.4. Persons Exempt from All Permitting Requirements.

- a. The following entities are exempt from the requirements of Section 11-1 of the Revised General Ordinances of the Borough of Watchung:
1. Any person honorably discharged from the military services of the United States possessing a peddler's license issued in conformity with N.J.S.A. 45:24-9 and -10.
 2. Any person who is an exempt fireman of a volunteer fire department as defined by N.J.S.A. 45:24-9 and -10, possessing a license in conformity with said law.
 3. Any public utility or its employees, which public utility is subject to regulation by the State Board of Public Utility Commissioners; provided, however, that such employees shall display the identification badge or card issued by their employer. Third party suppliers of electrical services are not exempt under this provision.

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

4. Any person engaged in the delivery of goods, wares or merchandise or other articles or things, in the regular course of business, to the premises of persons who had previously ordered same or were entitled to receive same by reason of a prior agreement.
5. Any person soliciting snow shoveling services within 24 hours of a snowstorm.
6. All charitable and political solicitation or canvassing as defined herein.
7. Any person engaged in campaigning for any elected public office or public question which is to be voted upon in the Borough at a general, special, primary, or school board election; nor shall this apply to the distribution of circulars or advertising with respect thereto.
8. Any person holding a solicitation or peddling license or permit issued by the United States government or by the State of New Jersey pursuant to law.
9. Any person duly licensed by the Commissioner of Banking and Insurance or the Real Estate Commission of the State of New Jersey.
10. Children enrolled in public or private elementary and secondary schools in the Borough of Watchung, including such children peddling or soliciting for schools, school clubs and organizations, Cub Scouts, Boy Scouts, Girl Scouts, Brownies, and other similar youth groups, and including such children engaged in "trick-or-treating" on Halloween or at other times permitted by the Borough.

§ 11-1.5. Advance Notification.

- a. Before any person shall engage in any canvassing or soliciting within the Borough where a license or special permit is not required pursuant to Sections 11-1.2 and 11-1.3, including charitable and political solicitation or canvassing, he/she shall provide the following information to the Borough Clerk, at least three (3) days in advance of the commencement of such canvassing or soliciting:
 1. Name, address and date of birth of each canvasser or solicitor.
 2. Name and address of the affiliated organization, entity or group sponsoring or conducting the soliciting or canvassing, if any.
 3. If a vehicle is to be used in any portion of the activity, a description of the vehicle(s), including color, make, model, year, license plate number, including state of registration, as well as name and address of registered owner.
 4. If the solicitor or canvasser is employed by another, the name and address of the employer.

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

- 5. The days of the week and hours of the day over the next thirty (30) days during which the activity will be conducted.**
 - 6. A description of the section of the Borough in which the activity will be carried out on each such day. Use of street boundaries of the area is the desirable manner in which to describe the section of the Borough.**
 - 7. A statement as to whether each canvasser or solicitor has ever been convicted of any crime or the violation of any municipal ordinance, other than traffic offense, and, if so, the date and place of conviction and the nature of the offense. The submission of false information hereunder shall be a violation for the person submitting such false information.**
 - 8. The general nature of the solicitation and canvassing.**
 - 9. The name, address and cellular telephone number of the person who will be in direct charge of supervising the solicitation or canvassing.**
 - 10. A brief outline of the method to be used in conducting the solicitation or canvassing.**
 - b. The notification provided to the Borough pursuant to this section shall be effective for a thirty-day period. Notification shall be given every thirty (30) days if the activity extends beyond thirty (30) days.**
- § 11-1.65. General Regulations Regarding Peddling, Soliciting and Canvassing.
- a. No person, whether or not subject to the permitting requirements of Section 11-1 of the Revised General Ordinances of the Borough of Watchung, shall peddle, solicit or canvass either before 9:00 a.m. or after 9:00 p.m. on any given day.
 - b. No permit holder shall solicit, canvass or peddle upon premises whereupon a sign is posted which indicates that the permit holder or such permit holder's activities are not welcome. Such a sign may, but is not required to, state: "No Peddlers, Solicitors, and Canvassers Invited."
 - c. Permit holders shall not walk upon front yards or back yards to move from property to property or building to building unless invited to do so by the property owner.
 - d. No permit holder shall enter or attempt to enter the house or apartment of any resident of the Borough without an express invitation from an occupant thereof.
 - e. All literature, leaflets, pamphlets, advertisements, circulars, samples, door hangers or other written material being canvassed or peddled shall be handed to an occupant of the property or left in a secure place thereon.

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

- f. All permit holders must comply with the provisions of Section 6-10 of the Revised General Ordinances of the Borough of Watchung, an ordinance which prohibits the peddling, soliciting or canvassing and dropping off of literature, leaflets, pamphlets, advertisements, circulars, samples, door hangers, or other written material (except those specifically requested by the resident) on the premises of residents who have chosen to be placed on the Borough's Do Not Knock/Drop Off List. (See Section 6-10)

§ 11-1.76. Penalties.

Any violation of Section 11-1 of the Revised General Ordinances of the Borough of Watchung shall be punishable by a fine and/or imprisonment as prescribed in Section 1-5 of the Revised General Ordinances of the Borough of Watchung.

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/04**

either his approval or objection to same within ten (10) days after it has been presented to him,
then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this
Ordinance shall take effect upon final passage and publication according to law; and approval by
the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: GIBBS
PASSED: JANUARY 16, 2025
PUBLISHED: JANUARY 23, 2025
ADOPTED:
CC: POLICE, CODE,
COURTS,

ATTEST:

BOROUGH OF WATCHUNG

Edith G. Gil, Borough Clerk

By: _____
Ronald Jubin, Ph.D., Mayor

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/05**

**ORDINANCE AMENDING CHAPTER 6, POLICE REGULATIONS,
PROHIBITING CAMPING OR LODGING ON PUBLIC PROPERTY
THROUGHOUT THE BOROUGH OF WATCHUNG**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Section 6-2 entitled “General Prohibitions” of Chapter 6 entitled “Police Regulations” of the Code of the Borough of Watchung, is hereby supplemented and amended to add new Section 6-2.18 to be entitled “Camping/Lodging on Public Property Prohibited” to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Chapter 6. Police Regulations.

§ 6-2. General Prohibitions.

§ 6-2.18. Camping/Lodging on Public Property Prohibited.

- A. No person shall sleep, camp or otherwise establish any type of temporary or permanent place of dwelling, lodging or living accommodation, including within any type of motor vehicle or recreational vehicle, in or on public streets, sidewalks, public parking lots, public parks or other public property in the Borough of Watchung, unless prior authorization was granted by the Borough Administrator, or public entity owning the public property.**
- B. Whenever the Police Department determines that any person is in violation of these provisions, the Police Department shall order that person to leave. Any person who shall fail or refuse to leave such public property after being ordered to do so by a police officer is in violation of this Section, in addition to being liable for trespass, along with any other applicable violation(s) and penalty(ies).**
- C. Violations and Penalties. In addition to the penalties or remedies set forth herein, any person violating this Section shall, upon conviction, be subject to the penalties set forth in Chapter 1, Section 1-5, General Penalty, as same may be amended.**

Section 2. Section 6-2 entitled “General Prohibitions” of Chapter 6 entitled “Police Regulations” of the Code of the Borough of Watchung, is hereby supplemented and amended to

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/05**

add new Section 6-2.19 to be entitled “Camping/Lodging on Non-residential Private Property Prohibited” to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Chapter 6. Police Regulations.

§ 6-2. General Prohibitions.

§ 6-2.19. Camping/Lodging on Non-residential Private Property Prohibited.

- A. No person shall sleep, camp or otherwise establish any type of temporary or permanent place of dwelling, lodging or living accommodation, including within any type of motor vehicle or recreational vehicle, in or on any non-residential private property in the Borough of Watchung, with or without the permission of the property owner, unless such property is a legally authorized to operate as a campsite or related use and permission of the property owner is granted.**
- B. Whenever the Police Department determines that any person is in violation of these provisions, the Police Department shall order that person to leave. Any person who shall fail or refuse to leave such property after being ordered to do so by a police officer is in violation of this Section, in addition to being liable for trespass, along with any other applicable violation(s) and penalty(ies).**
- C. Violations and Penalties. In addition to the penalties or remedies set forth herein or any finding of trespass, any person violating this Section shall, upon conviction, be subject to the penalties set forth in Chapter 1, Section 1-5, General Penalty, as same may be amended.**

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

**BOROUGH OF WATCHUNG
ORDINANCE NO. 25/05**

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: GIBBS
PASSED: JANUARY 16, 2025
PUBLISHED: JANUARY 23, 2025
ADOPTED:
CC: POLICE, COURTS,
CODE,

ATTEST:

BOROUGH OF WATCHUNG

Edith G. Gil, Borough Clerk

By: _____
Ronald Jubin, Ph.D., Mayor



**Animal Control Solutions
Monthly Report: January 2025
Watchung**

Total Calls: 4

Stray: 1

Wildlife: 3

BOROUGH OF WATCHUNG
BOARD OF ADJUSTMENT
Reorganizational and Regular Meeting
Thursday, January 9th, 2025 7:30pm

OFFICIAL MINUTES
Adopted on: 02/06/2025

Alexander Fisher Esq read the Call to Order Open Meetings Act statement as required by law. The Everyone stood for the Pledge of Allegiance to the flag. Next, Daniel Cronheim and Alexander Xie both took the Oath of Office and were sworn in by Alexander Fisher.

ROLL CALL

Mr. Daniel Cronheim, Chairman -Present	Mr. DJ Hunsinger – Present
Mr. PJ Panzarella – Present	Alex Xie – Present
Mr. Mitchell Taraschi- Present	David A. Stires, PE, PP, Board Engineer – Present
Mr. Anthony Terrezza - Present	Alexander Fisher, Esq – Attorney Present
George Sopko - Present	Catherine Furlan, Board Clerk -Present
Mr. John Van De Castle – Present	Graeme Birrell - Present

REORGANIZATION FOR 2025

ELECTION OF OFFICERS

Chairman

On motion by Mr. Hunsinger and seconded by Mr. Birrell the election of Daniel Cronheim to Chairman was accepted by all and carried on voice vote.

Vice-Chairman

On motion by Mr. Terrezza and seconded by Mr. Panzarella the election of DJ Hunsinger as Vice Chairman. It was accepted by all on voice vote.

Secretary

On motion by Mr. Hunsinger and seconded by Mr. Terrezza the election of PJ Panzarella as secretary. It was accepted by all on voice vote.

RESOLUTIONS

BA 25-R1 Appointment of Board Professionals

On motion by Mr. Hunsinger and seconded by Mr. Terrezza the appointment of David Stires as Board Engineer, Alexander Fisher Esq as Board Attorney and Catherine Furlan as Board Clerk. Carried unanimously by all with a voice vote.

BA25-R2 Meeting Dates

On motion by Mr. Hunsinger and seconded by Mr. Terrezza the dates for 2025 meetings. Carried unanimously by all with a voice vote.

BA25-R3 Official Newspapers

On motion by Mr. Terrezza and seconded by Chairman Cronheim the Echoes Sentinel and Courier News as the official Borough Newspapers. Carried unanimously by all with a voice vote.

BA25-R4 Adoption of Board Rules

On motion by Mr. Hunsinger and seconded by Mr. Birrell to approve the Board Rules which remain unchanged from last year. Carried unanimously by all with a voice vote.

BA25-R5 Annual Report

There was some discussion about recommendations. The only item they would note was impervious coverage. The Board felt the current standards are in line with surrounding towns and it should not be changed. On Motion by Mr. Terrezza and seconded by Mr. Panzarella to accept the Annual Report. Carried unanimously by all with a voice vote.

Reorganizational Meeting was adjourned for the Regular Meeting.

MINUTES

The Board reviewed the minutes from the December 12th, 2024 meeting. On motion to approve by Mr. Hunsinger seconded by Mr. Terrezza to approve the minutes. The minutes were accepted and adopted.

Mr. Daniel Cronheim, Chairman -Aye	Mr. DJ Hunsinger – Aye
Mr. PJ Panzarella – Aye	Alex Xie – Abstained
Mr. Mitchell Taraschi – Aye	Graeme Birrell – Aye
Mr. Anthony Terrezza - Aye	Mr. John Van De Castle – Aye
George Sopko - Abstained	

OLD APPLICATIONS

CASE NO.: BA 24-05; Rozario & Paul

1040 Johnston Drive

Block 6402, Lot 13

RR Zone

To Access Plans [Click Here](#)

The subject property is located on the south side of Johnston Drive and directly north of Mount Saint Mary's. The lot is currently vacant and consists of relatively wooded and steeply sloped from Johnston Drive down to Mount Saint Mary's with an elevation drop of 125 feet in elevation. The property is in the R-R Residential zoning district. The applicant is proposing to construct a single-family dwelling with patios, cantilevered terrace with a pool and fire pit and with two drives off of Johnston Drive and a four-car attached garage. The application is seeking variances (28-404 unless noted below) from the following:

Front Yard setback	50 ft. min required, and applicant is requesting 43.23 ft.
Building Coverage	15% max permitted, and applicant is proposing 17.7%
Lot Coverage	15.2% max allowed, and applicant is proposing 23.1%
Building Height	35 max permitted, and applicant is proposing 49.92 ft.
Driveway side yard	15 ft. min required, and applicant is proposing 5.63 ft.
(section 28-401 W.3.b.(1)	
Parking in front yard	Not permitted and applicant has parking spots in front yard
(section 28-401 W.3.b.(3)	
Wall Height	4 ft max is permitted, and applicant is proposing 9.85 ft.
(Section 28-502 A.1.)	

On Motion by Mr. Hunsinger and seconded by seconded by Mr. Sopko to memorialize the resolution.

Mr. Cronheim, Chairman -Aye	Mr. Hunsinger – Aye
Mr. Panzarella – Abstained	Mr. Xie – Ineligible
Mr. Taraschi – Ineligible	Mr. Birrell – Ineligible
Mr. Terrezza - Ineligible	Mr. Van de Castle – Aye
Mr. Sopko – Aye	

Board Attorney noted we received a letter from Erika Edwards representing Mr. Carvajal for **BA24-03** requesting another adjournment. The Board decided to grant the adjournment since the initial date that was provided, February 13th, had to be changed to accommodate the Mayor and Council meeting. The case is being carried with further notice to the March 6th meeting.

The next meeting will be Thursday, February 6th, 2025. On motion to adjourn by Mr. Hunsinger and seconded by Mr. Taraschi, all voted in favor to adjourn at 7:54pm.

ADJOURN

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "C. Furlan", with a long horizontal flourish extending to the right.

Catherine Furlan
Board Clerk



Borough of Watchung Board of Health

MINUTES

November 20, 2024 – 6:30 PM

Call to Order

The meeting was called to order at 7:11 pm.

PRESIDENT'S STATEMENT

Under the provisions of N.J.S.A 10:4-6 et seq., notice of time and place of this meeting has been posted and sent to the official newspapers.

ROLL CALL

Present: Bruce Ruck, President, Francesca Escaleira, Diane Logan, Marybeth Lijo and Kimberly Brown

Absent: Robert Riedinger, Vice-President, Charlene Vergilio, and Deepika Garg

Also present: Council Liaison Sonia Abi-Habib and Robyn Key – Environmental Specialist of Middle-Brook Regional Health Commission. Invited guest – Denise Wilson of the Watchung Rescue Squad was in attendance at the scheduled time of 6:30pm and gave a summary of the Rescue Squad's implementation of CPR Classes/Certification in 2025.

CONSENT AGENDA

Diane Logan moved and Marybeth Lijo seconded, a motion to approve the Minutes of September 18, 2024. All were in favor with the following exceptions:

Abstain due to absence from September 18th meeting: Bruce Ruck, President, Francesca Escaleira

Absent: Robert Riedinger, Vice-President, Charlene Virgilio, and Deepika Garg

MIDDLE-BROOK REGIONAL HEALTH COMMISSION REPORT

Francesca Escaleira inquired as to who sets the goals annually for the commission. Robyn Key responded that all the staff meets to set goals. Robyn Key informed the board members of the commission's budget meeting scheduled to be held Monday, November 25, 2024.

MIDDLE-BROOK REGIONAL HEALTH COMMISSION - STAFF REPORTS

October & September – Bruce Ruck commented on the new report format.

ANIMAL CONTROL SOLUTIONS MONTHLY REPORTS

October & September – *No questions or comments from board members.*

PROPOSED MEETING SCHEDULE FOR 2025

BOH Secretary Dámaris Quiñones-Gray, informed that pursuant to Ord. No. 2018-04 § 3]

a. Schedule of Meetings, the Chairman of the Board of Health of the Borough of Watchung shall annually, within the first two weeks of January, schedule a minimum of four quarterly meetings which will be posted on the Borough Website. Such meetings may be cancelled by the Chairman, within one week thereof. Notice of any cancellation must be posted on the Borough's Website. The meetings are to be held: March 19th; May 21st; September 17th and November 19th

OLD BUSINESS

- Credible Minds Letter to Mayor & Council – Dámaris Quiñones-Gray sent email to the Mayor and Council on November 14, 2024 stating that the Board adopted a “Motion” for the BOH secretary to forward the information regarding the credible minds program, that Kevin Sumner provided, to the Mayor and Council making it an adjunct to the overall Mayors Wellness Campaign”.
- MWC –participation at Harvest Festival debriefing – Bruce Ruck commended Diane Logan and for being at the table throughout the whole event.

NEW BUSINESS

- MWC – Initiatives for 2025
- CPR Classes for 2025 (Denise Wilson from the Rescue Squad invited) Bruce Ruck summarized Denise Wilson’s overview of the Rescue Squad offering CPR classes to employees and residents.
- Rescue Squad Tree of Lights event, on December 7th – Bruce Ruck shared an invitation from the Rescue Squad to their annual event which this year they’ll be honoring the volunteers that serve on the boards & commissions.
- Rabies Clinic – Robyn Key announced that a rabies clinic will be held on December 7th from 9am to 10am at the Watchung Fire House’
- State Legislation regarding THC products in stores – Bruce Ruck informed that Governor Murphy signed legislation on September 13, which gave stores a 30-day grace period to sell out or remove any marijuana related products unless said store is a licensed dispensary.
- Re-appointments to the Board of Health – Charlene Vergilio and Kimberly Brown.

ADJOURNMENT

Bruce Ruck moved and Kimberly Brown seconded, a motion to adjourn at 7:29pm. All were in favor with the following exceptions:

Absent: Robert Riedinger, Vice-President, Charlene Vergilio, and Deepika Garg

The next scheduled Board of Health meeting will be held on November 20, 2024, at 6:30pm in-person at Borough Hall, 15 Mountain Boulevard, Watchung, New Jersey.

Respectfully submitted,

Dámaris Quiñones-Gray

Secretary, Board of Health

Accepted: 1/22/2025

Watchung Fire Department

Watchung, NJ

This report was generated on 1/2/2025 10:49:03 AM



Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 12/01/2024 | End Date: 12/31/2024

INCIDENT TYPE	# INCIDENTS
131 - Passenger vehicle fire	1
138 - Off-road vehicle or heavy equipment fire	1
142 - Brush or brush-and-grass mixture fire	1
352 - Extrication of victim(s) from vehicle	1
371 - Electrocution or potential electrocution	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	3
424 - Carbon monoxide incident	1
443 - Breakdown of light ballast	1
462 - Aircraft standby	1
531 - Smoke or odor removal	1
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	5
745 - Alarm system activation, no fire - unintentional	1
Incidents Without Incident Type	5
Total Incidents	28

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



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Watchung Fire Department

Watchung, NJ

This report was generated on 1/2/2025 10:50:39 AM



Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 01/01/2024 | End Date: 12/31/2024

INCIDENT TYPE	# INCIDENTS
111 - Building fire	3
113 - Cooking fire, confined to container	1
118 - Trash or rubbish fire, contained	1
131 - Passenger vehicle fire	4
132 - Road freight or transport vehicle fire	1
138 - Off-road vehicle or heavy equipment fire	1
142 - Brush or brush-and-grass mixture fire	5
142M - Mulch fire	2
150 - Outside rubbish fire, other	2
151 - Outside rubbish, trash or waste fire	1
162 - Outside equipment fire	1
251 - Excessive heat, scorch burns with no ignition	3
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	4
352 - Extrication of victim(s) from vehicle	2
353 - Removal of victim(s) from stalled elevator	10
371 - Electrocution or potential electrocution	1
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	31
413 - Oil or other combustible liquid spill	3
424 - Carbon monoxide incident	6
440 - Electrical wiring/equipment problem, other	4
441 - Heat from short circuit (wiring), defective/worn	1
442 - Overheated motor	1
443 - Breakdown of light ballast	2
444 - Power line down	10
445 - Arcing, shorted electrical equipment	2
460 - Accident, potential accident, other	1
462 - Aircraft standby	3
463 - Vehicle accident, general cleanup	5
481 - Attempt to burn	1
482 - Threat to burn	1
510 - Person in distress, other	1
520 - Water problem, other	1
531 - Smoke or odor removal	5
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	2
561 - Unauthorized burning	1

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



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571 - Cover assignment, standby, moveup	15
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	6
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	5
700 - False alarm or false call, other	2
710 - Malicious, mischievous false call, other	2
730 - System malfunction, other	3
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	11
735 - Alarm system sounded due to malfunction	24
736 - CO detector activation due to malfunction	4
740 - Unintentional transmission of alarm, other	6
741 - Sprinkler activation, no fire - unintentional	5
743 - Smoke detector activation, no fire - unintentional	31
744 - Detector activation, no fire - unintentional	7
745 - Alarm system activation, no fire - unintentional	32
746 - Carbon monoxide detector activation, no CO	2
813 - Wind storm, tornado/hurricane assessment	1
815 - Severe weather or natural disaster standby	2
Incidents Without Incident Type	10
Total Incidents	300

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.

Watchung Fire Department

Watchung, NJ

This report was generated on 2/3/2025 2:06:38 PM



Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 01/01/2025 | End Date: 01/31/2025

INCIDENT TYPE	# INCIDENTS
142 - Brush or brush-and-grass mixture fire	1
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	2
353 - Removal of victim(s) from stalled elevator	5
412 - Gas leak (natural gas or LPG)	2
424 - Carbon monoxide incident	1
445 - Arcing, shorted electrical equipment	1
500 - Service Call, other	1
520 - Water problem, other	1
522 - Water or steam leak	2
700 - False alarm or false call, other	1
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	4
815 - Severe weather or natural disaster standby	1
Incidents Without Incident Type	5
Total Incidents	34

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



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Watchung Green Team

Meeting Minutes

Meeting Start date and time:

October 30, 2024

6:33 pm

Attendees:

Charlie Neiss (chair)
Bill Hance
Mimansa Kumar
Sonia Abi-Habib
Emma Speeney

Agenda

- Approval of [Meeting Minutes](#) from September 25th, 2024
- Sustainable Jersey Recertification
- Farmers Market Wrap Up

Prior meeting minutes

Motion: Bill

Second: Emma

Approved - to be posted on website

Sustainable Jersey Recertification

- We got Silver!
- Members should attend 12/5 council meeting

Farmers Market Wrap Up

- Attendance

Date	Count	
6/4/24	267	
6/11/24	275	
6/18/24	244	

6/25/24	244	
7/2/24	327	
7/9/24	215	
7/16/24	n/a	Canceled due to extreme heat
7/23/24	283	
7/30/24	325	
8/6/24	152	Closed at 5:15 due to weather
8/13/24	282	
8/20/24	380	
8/27/24	317	
9/3/24	268	
9/10/27	283	
9/17/24	249	
9/24/24	241	
10/1/24	263	
10/8/24	243	
10/15/24	223	
10/22/24	203	
10/29/24	241	
	263.0952381	

- Needs for next year
 - Bread
 - Ready to eat hot food - reach out to school, Juneteenth vendors
- Pop-up market the Tuesday before Thanksgiving
 - Exempt hall did not respond
 - Wilson Memorial will hold it, we can help facilitate communications
 - Denise to send flyer to Sonia for distribution

Follow-ups from prior meeting

- Charlie to send updated purchasing resolution to Bill and Sonia. COMPLETE

Follow up actions:

- Facilitate communications between vendors and Wilson memorial
- Denise to send flyer to Sonia for distribution

Next meeting:

- Wednesday, December 11th at 6:30 pm

Meeting End time:

Motion to adjourn: Bill

Second: Sonia



RECREATION COMMISSION

Minutes

September 4, 2024

7:30 pm

Borough Hall, 15 Mountain Boulevard, Watchung NJ

CALL TO ORDER

The meeting was called to order at 7:33pm by Chairman Bill Jacques, who determined that this meeting was called in accordance with the provisions of N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by way of annual notice to the official newspapers, and posted at Borough Hall.

SALUTE TO THE FLAG

ROLL CALL

Bill Jacques, Chair Person (✓); John Pennett (); Michael Onuska (✓); Mary Ann Weber (✓); Suzanne Stiles (✓); Allison Baitel (); Curt Dahl, Council Liaison (✓); Pierce Jubin (); Robert Weck (); Dámaris Gray, Coordinator (✓)

CONSENT AGENDA

A motion to approve the June 5, 2024, meeting minutes was made by Mary Ann Weber and seconded by Suzanne Stiles, all present were in favor.

Allison Baitel arrived at 7:36pm.

CORRESPONDENCE

Copy of Resolution R4 (attached hereto) adopted by the Mayor and Council at the meeting held May 16, 2024, regarding the appointment of Pierce Jubin as a Regular Member and Robert Weck as Alternate #2. Bill Jacques questioned why Robert Weck is Alternate #2 and not Alternate #1. Discussion was held and Suz Stiles stated she will review the by-laws to determine the reason and also inquire with Jim Damato the Borough Administrator. Damaris Gray suggested to inquire with Edith Gil the Borough Clerk as well.

COORDINATOR'S REPORT (attached)

Damaris Gray gave a summary of the report regarding:

- Field Requests
- Block Party – debriefing
- Summer Camp – debriefing – Mike Onuska suggested for the Borough to check with BOE for use of one of their facilities for next year's camp.
- Movie Night - update
- Fishing Derby – update
- Harvest Festival - update
- Music in the Park – update

VOUCHERS SUBMITTED FOR APPROVAL

Block Party – Disc Jockey Service	\$395.00
Block Party – Six Ways to Saturday (Band)	\$150.00
Block Party – Taylor Rental (small round tables)	\$390.00

VOUCHERS SUBMITTED FOR APPROVAL (cont.)

Block Party – The Benjamins (Band)	\$3,000.00
Block Party – Angelo Scarano, Inc. (Portable Toilets)	\$575.00
Block Party – Somerset Rental (Tent)	\$1,600.00
Summer Camp – Deblyn Screen Printing (T-shirts)	\$834.50
Summer Camp – Trip to Pump it Up	\$978.70
Summer Camp – Extra T-shirts	\$32.50
Summer Camp – Trip to Iron Peak	\$1,348.00
Summer Camp – Rainy day trip to Liberty Science Center	\$1,056.00
Movie Night – Fun Services (Screen/projection set up)	\$1,500.00
Harvest Festival – Any Excuse For A Party – deposit (Bouncy Units, DJ Service, etc.)	\$1,414.36

REPORTS OF CHAIR PERSONS

No reports given for the following:

Recreation Basketball	Girls Traveling Basketball
Boys Traveling Basketball	Men's Basketball
Somerset County Activities	Volleyball
Special Events	Tennis

OLD BUSINESS

Nothing to discuss.

NEW BUSINESS

These items were briefly discussed:

- Mike Onuska requested a budget report to determine what the Commission can do with remaining balance.
- New Gaga Ball Pen at Mobus Field.
- Damaris Gray invited the members to the 9/11 Ceremony.

ADJOURNMENT

A motion to adjourn the meeting was made by Bill Jacques and seconded by Mary Ann Weber. The meeting was adjourned at 8:22pm. The next meeting is scheduled to be held Wednesday, October 2, 2024, 7:30PM at Borough Hall, at 15 Mountain Boulevard.

Respectfully submitted by,

Damaris Quiñones-Gray

Recreation Coordinator/Recording Secretary

Accepted: 10/2/24



RECREATION COMMISSION

Minutes

October 2, 2024

7:30 pm

Borough Hall, 15 Mountain Boulevard, Watchung NJ

CALL TO ORDER

The meeting was called to order at 7:31pm by Chairman Bill Jacques, who determined that this meeting was called in accordance with the provisions of N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by way of annual notice to the official newspapers, and posted at Borough Hall.

SALUTE TO THE FLAG

ROLL CALL

Bill Jacques, Chair Person (✓); John Pennett (); Michael Onuska (✓);
Mary Ann Weber (); Suz Stiles (✓); Allison Baitel (); Curt Dahl, Council Liaison (✓);
Pierce Jubin (); Robert Weck (); Dámaris Gray, Coordinator (✓)

CONSENT AGENDA

A motion to approve the September 4, 2024, meeting minutes was made by Michael Onuska and seconded by Curt Dahl, all present were in favor.

CORRESPONDENCE

Email from Sean Smith regarding Youth Travel Basketball – Bill Jacques volunteered to respond.
Email from Tommy Fierro of the Independent Superstars of Professional Wrestling (ISPW) – Discussion was held to forward this information to the Watchung Schools.

COORDINATOR'S REPORT (attached)

Damaris Gray gave a summary of the report regarding:

- Movie Night - debriefing
- Fishing Derby - canceled due to inclement weather
- Harvest Festival - update
- Music in the Park - update

VOUCHERS SUBMITTED FOR APPROVAL

No report submitted – will be included in next meetings submission.

REPORTS OF CHAIR PERSONS

No reports given for the following:

Recreation Basketball
Boys Traveling Basketball
Somerset County Activities
Special Events

Girls Traveling Basketball
Men's Basketball
Volleyball
Tennis

OLD BUSINESS

Recreation Commission - Alternates

NEW BUSINESS

No new business discussed.

ADJOURNMENT

A motion to adjourn the meeting was made by Bill Jacques and seconded by Suz Stiles. The meeting was adjourned at 7:57pm. The next meeting is scheduled to be held Wednesday, December 4, 2024, 7:30PM at Borough Hall, at 15 Mountain Boulevard.

Respectfully submitted by,

Dámaris Quñones-Gray

Recreation Coordinator/Recording Secretary

Accepted: 12/4/24



**RECREATION COMMISSION
MINUTES**

December 4, 2024

7:30 pm

Borough Hall, 15 Mountain Boulevard, Watchung NJ

CALL TO ORDER

The meeting was called to order at 7:32pm by Chairman Bill Jacques, who determined that this meeting was called in accordance with the provisions of N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by way of annual notice to the official newspapers, and posted at Borough Hall.

SALUTE TO THE FLAG

ROLL CALL

Bill Jacques, Chair Person (✓); John Pennett, Vice Chair Person (); Michael Onuska (✓); Mary Ann Weber (✓); Suz Stiles (✓); Allison Baitel (); Curt Dahl, Council Liaison (✓); Pierce Jubin (); Robert Weck (✓); Dámaris Gray, Coordinator (✓)

CONSENT AGENDA

A motion to approve the September 4, 2024, meeting minutes was made by Bill Jacques and seconded by Suz Stiles, all present were in favor.

CORRESPONDENCE: (attached)

Email from Allison Baitel – Resignation from Commission (attached). Members commended her for the time she dedicated to the Recreation Commission and wished Allison the best.

VOUCHERS SUBMITTED FOR APPROVAL

Round Top Swim & Tennis Club	\$17,280.00
Swank Motion Pictures	\$465.00
Crown Trophy of Green Brook	\$132.50
Harold Kafka – Petting Zoo	\$1,925.00
Angelo Scarano – additional portable toilet	\$200.00
Lindaberry Farms	\$640.00
Marino's Pizza – (Donation Offset)	\$450.00
Any Excuse For A Party	\$4,500.64
Damaris Quinones-Gray (Pizza Delivery Tip)	\$30.00
Gray's Florist	\$278.94
Somerset Co. Park Commission – TR Program	\$1,450.00

2024 BUDGET REPORT

Discussion was held regarding donations and any surplus for the year. Mike Onuska request that the Capital Improvement List be provided at the next meeting. A suggestion was made to look into any grants that may be available for community improvements.

COORDINATOR'S REPORT

- Fishing Derby - debriefing
- Harvest Festival - debriefing
- Music in the Park – cancelled until 2025
- Summer Camp 2025 – location was discussed

PROPOSED 2025 EVENT SCHEDULE

Final schedule will be provided at the February 5, 2025 Re-Organization

REPORTS OF CHAIR PERSONS - No reports were given for the following:

Recreation Basketball	Men's Basketball
Somerset County Activities	Volleyball
Special Events	Tennis
Girls Traveling Basketball	

OLD BUSINESS

Jude Escano – Youth Travel Basketball – Letter of Support was signed by Chairman Bill Jacques and submitted to Mayor & Council. Chairman Jacques stated that next year tryouts will have to be held for all of Watchung's 7th graders to have the opportunity to participate.

NEW BUSINESS

Watchung's Winter Wonderland – no volunteers will be needed. Inflatables, Snow Globe Photo Ops and trackless train will be available at no cost. Vendors and Food trucks will be charging their respective fees.

2025 Proposed Meeting Schedule – will be accepted at the next meeting.

Discussion was held on what the By-Laws state regarding Members and Alternates and it was determined that the Mayor be reminded that there is a 2nd Alternate opening.

ADJOURNMENT

A motion to adjourn the meeting was made by Suz Stiles and seconded by Mike Onuska. The meeting was adjourned at 8:20pm. The 2025 Re-Organization meeting is scheduled to be held Wednesday, February 5, 2025, 7:30pm at Borough Hall, at 15 Mountain Boulevard.

Respectfully submitted by,

Dámaris Quñones-Gray

Recreation Coordinator/Recording Secretary

Accepted: 2/5/25



Watchung Rescue Squad

Council Report

February 2025

-
- January has been a great transition month, beginning with the installation of our new officers by Mayor Jubin at our business meeting. We have begun our 75th anniversary celebrations and look forward to more exciting events to come throughout the year.
 - Our drill for January was on Blood Borne Pathogens and Right to Know information taught by Melissa Padulsky of Little Hearts, Big World. This is an annual requirement for our members to remain on the riding schedule.
 - We also held our first two community CPR classes this month. We are so excited for this initiative, as early recognition and intervention in doing CPR truly does save lives. More dates for March and April will be announced soon.
 - Next month, we will be hosting our first Gary Letizia Memorial Blood Drive at our squad building. It will be on Tuesday, March 25th from 1-7PM. We are looking forward to making a difference while meeting more members of the community.

Call Stats for January 2025:

BLS CALLS	16
ALS CALLS	5
RMA	8
CANCELED	1
Total Calls	30
Total Calls YTD	30

Top Responders

Nicole Sese, Genevieve Nitzsche, Ray King, Matthew King with 7 calls

Seth Weingarten, Mike Mattiassi, Mike Dumapit, Jeiner Betancourt with 6 calls

Top Crew-shift: Thursday Night with 8 calls

Response times:

fastest response time: 1:00 minute

Average 3:21 minutes



Watchung Rescue Squad

Council Report

January 2025

- Happy New Year to all! This month we voted in our officers for the 2025 year as follows:
 - Operations:
 - Captain: Matthew King
 - 1st Lieutenant: Myles Presgraves
 - 2nd Lieutenant: Vishwamber Talla
 - Operations Sergeant: Seth Weingarten
 - Administrative Officers:
 - President: Jeiner Betancourt
 - Vice President: Genevieve Nitzsche
 - Treasurer: Lysandra Plotkin
 - Recording Secretary: Shafaq Shahzad
 - Administrative Secretary: Wendy Robinson
- The month of December was a busy month. We held our 35th annual Tree of Lights ceremony which was a huge success. The event was held in honor of Mr. Barry Hunsinger and all volunteers within the Borough. We had many local businesses and groups host tables on the Village Green and hand out hot coco and other goodies to attendees. It was a frigid night, but we had a great turnout and a wonderful fireworks show.
- Our monthly drill was held on triaging for continuing education credits. Our members reviewed how to triage patients in order to determine the level of care based on a variety of factors including their vital signs, presenting injuries, and ability to ambulate on scene.
- As we begin the New Year, we are excited to celebrate our 75th Anniversary. We look forward to another year in serving the residents of Watchung and our surrounding communities.

Call Stats for December 2024:

BLS Calls: 15

ALS Calls: 5

RMA: 11

Canceled: 2

Fire Rehab: 0

CPR: 0

Total Calls: 33

Total Calls YTD: 328

Top Responders: Seth Weingarten with 10 calls, Myles Presgraves with 9 calls, Mike Dumapit and Amy Buenano

with 8 calls.

Top Crew: Sunday night with 9 calls

Hospitals:

Overlook- 11

RWJ Somerset- 4

Morristown- 4

**BOROUGH OF WATCHUNG
RESOLUTION: R1**

WHEREAS, the Borough has received a Field and Facility Permit application and the Borough's Recreation Coordinator has reviewed the application as submitted and hereby recommends its approval; and

WHEREAS, the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey wishes to authorize the request to use the Watchung Lake Gazebo.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset that the use of the Watchung Lake Gazebo is hereby authorized for the intended use as noted below:

1. Allison Brewster & Robert Stine, use of Watchung Lake Gazebo for a wedding ceremony, from 5 PM to 6 PM, on Friday, July 18, 2025.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: RECREATION
C: DG, PD

**BOROUGH OF WATCHUNG
RESOLUTION: R2**

WHEREAS, the Borough of Watchung has received a Field and Facility Permit Application which has been reviewed by Borough Officials; and

WHEREAS, the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey wishes to authorize said application.

NOW THEREFORE BE IT HEREBY RESOLVED, by the Mayor and Council of the Borough of Watchung that the use of Best and/or Watchung Lake is authorized for the intended use as noted below and is hereby approved:

1. B-Active, LLC to hold a fishing camp Monday to Friday from June 16th through August 29th, from 7:30 AM to 12:30 PM.
2. All approvals are subject to having appropriate insurance coverage, applicable departmental approvals, and receipt of appropriate fees, if applicable.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: RECREATION
C: DQG, PD,

**BOROUGH OF WATCHUNG
RESOLUTION: R3**

WHEREAS, the Borough of Watchung has received a Field and Facility Permit Application which has been reviewed by Borough Officials; and

WHEREAS, the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey wishes to authorize said application.

NOW THEREFORE BE IT HEREBY RESOLVED, by the Mayor and Council of the Borough of Watchung that the use of Phillips, Grant, Ost, Barret, and Scotti Fields is authorized for the intended use as noted below and is hereby approved:

1. Watchung Hills Baseball Softball Association Inc, to hold their sports program Monday to Friday from March 1st through November 1st, from 3 PM to 9 PM and 8am to 9pm on weekends.
2. It is further understood that Watchung Hills Baseball Softball Association shall honor the Borough's events should any conflicts arise in the use of the fields.
3. All approvals are subject to having appropriate insurance coverage, applicable departmental approvals, and receipt of appropriate fees, if applicable.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: RECREATION
C: DQG, PD,

**BOROUGH OF WATCHUNG
RESOLUTION: R4**

WHEREAS, a recycling plan has been enacted by the Borough of Watchung for all recyclable materials as designated by the Somerset County Solid Waste Management Plan and amendments thereto; and

WHEREAS, the Borough of Watchung is desirous of retaining the services of Somerset County for said recycling services.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that a contract be entered into with Somerset County to provide recycling services for Borough residences for the year **2025** at an annual rate of **\$27.60** per household.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 40A:11-5 this contract be issued without competitive bidding is awarded in accordance with law.

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: AWARDS-CONTRACTS
C: FIN., ENG., COUNTY DPW



Director of Public Works
PAUL L. McCALL

Director of Recycling
RAFAEL JIMENEZ

Manager
Division of Solid Waste Management
MELISSA D. HARVEY

COUNTY OF SOMERSET DEPARTMENT OF PUBLIC WORKS

SOLID WASTE MANAGEMENT

County Administration Building
20 Grove Street
P.O. Box 3000
Somerville, New Jersey 08876-1262
www.co.somerset.nj.us
Harvey@co.somerset.nj.us
(908) 231-7109 • Fax (732) 469-6229



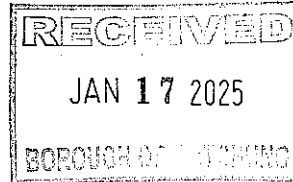
Facilities & Services Director
GREG THOMPSON

Director of Roads & Bridges
VINCENZO RUSSO

Transportation Director
JOHN ADAIR

Director of Vehicle Maintenance
MARSHA BURKE

Somerset Union Soil Conservation
District Manager
MATTHEW D'ALESSANDRO



January 13, 2025

Dear Municipal Clerk,

Please find the 2025 Recycling Agreement from Somerset County. Please sign the agreement and mail it back to the office of the Board of County Commissioners at the address below. Once the agreement is signed by the Director of the Board of County Commissioners, an executed agreement will be mailed back to you.

Please mail the signed recycling agreement to:
Somerset County Board of County Commissioners
20 Grove Street/PO Box 3000
Somerville, NJ 08876
Attention: Kelly Mager

Thank you,

Melissa D. Harvey
Manager
Somerset County Solid Waste Management

- Mission Statement -

The County of Somerset is committed to excellence and innovation in public service, promoting the well-being of all residents and communities by providing effective, efficient and responsive leadership.

Somerset County Is An Equal Opportunity Employer

**AGREEMENT BETWEEN SOMERSET COUNTY
AND ITS MUNICIPALITIES FOR RECYCLING**

THIS AGREEMENT by and between the Somerset County Board of Commissioners in the State of New Jersey, a body politic having its offices located at P.O. Box 3000, Somerville, New Jersey, 08876 (hereinafter "County") and BOROUGH OF WATCHUNG, a municipal body politic having its offices at 15 Mountain Boulevard, Watchung, New Jersey, 07060, (hereinafter "Municipality"), is dated this 13th day of February, 2025.

WHEREAS, Municipality, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Somerset County Solid Waste Management Plan and amendments thereto and:

WHEREAS, Municipality is desirous of retaining the services of the County for said recycling program; and

WHEREAS, the award of this contract to the County pursuant the N.J.S.A. Section 13:1E-99.14 is an exception to the bidding requirements as set forth in the Local Public Contracts Law pursuant to N.J.S.A. Section 40A:11-5(2), and the Board of Public Utilities Somerset Waste Franchise for Somerset County.

NOW, THEREFORE, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Municipality and the County make this agreement.

1. The Borough shall retain the services of the County for the residential curbside pick-up of Recyclable Materials as hereinafter defined on a biweekly basis.

2. County shall conduct residential curbside pick-up services for all Recyclable Materials, as are designated by the County's Solid Waste Management Plan, including but not limited to, glass containers, plastic bottles, newsprint, aluminum cans, steel cans and corrugated paper and such other Recyclable Materials as the County may designate from time to time, within the Municipality (hereinafter "Recyclable Materials").

3. Upon execution of this Agreement, County shall be obligated to provide services for the collection of Recyclable Materials set forth in Paragraph 1 above providing that the Recyclable Materials are set out in the manner as designated below by 6:00 am on the collection day:

- (a) All newsprint is securely tied in bundles of no more than twelve inches in height not to exceed thirty pounds each; and
- (b) All glass bottles and jars will be placed in a recycling bucket. All glass containers will be rinsed with lids removed; and
- (c) Aluminum cans may be placed in the same recycling bucket as the glass and steel cans; and
- (d) All plastic bottles marked #1 - #7: water, soda, milk, juice, soap detergent, bleach, shampoo and cleaning agents. Also included are containers: peanut butter, yogurt, baby wipe containers, margarine tubs and clear plastic clam shell containers from salad bars may be placed in the same recycling bucket as the glass, steel and aluminum. All plastics shall be rinsed with lids removed; and
- (e) All chipboard (cereal, cake, cookie pasta cracker, detergent, gift, shoe, shirt or any retail boxes poster board & backing on writing pads.), corrugated paper boxes and other corrugated paper products will be securely tied in

bundles of no larger than twenty-four inches square; and

- (f) All tin-plated steel and bimetal food and beverage cans will be placed in the same recycling bucket. All steel cans will be rinsed; and
- (g) Junk mail, catalogs, magazines, and school papers will be placed in a brown paper bag; and
- (h) In the alternative the County may provide two (2) recycling totes to the residents of the municipality which are required to be used for all Recyclable Materials

4. The County reserves the right to reject and not pick up Recyclable Materials that are not packaged in conformance with the provisions of Paragraph 3 (a)(b)(c)(d)(e)(f).

5. The County reserves the right to reasonably amend the collection specifications enumerated in Paragraph 3 above by giving thirty- (30) day written notification to the Municipality of any changes thereto.

6. For the period commencing **January 1, 2025 through and including December 31, 2025**, the County shall be responsible for residential curbside pick-up services for all Recyclable Materials from each residential household within the Municipality. The number of households in the Municipality shall be calculated by the Somerset County Planning Board by the end of April 2025 and shall be based on figures obtained from the respective Municipalities and updated with listings of Certificates of Occupancy. Municipality is responsible for providing on a quarterly basis, any updates in the listings of Certificates of Occupancy. If the Municipality disputes this number, the County will continue to bill at the rate as determined by the Somerset County Planning Board until the Municipality provides written documentation of the correct number of households to said office.

7. The County and Municipality shall agree, upon the execution of this agreement, that pick-up dates for residential households with the Municipality shall be every other week in accordance with the recycling calendar attached hereto as a schedule.

The County reserves the right to change the collection schedule at any time during the term of the contract and shall give a minimum of ninety (90) days written notification of same to the Municipality and its residents of any changes thereto.

8. Notwithstanding anything contained within Paragraph 6 above, the County shall not be obligated to perform residential curbside pick-up services on the following 2025 holidays:

New Year's Day	Memorial Day
Independence Day	Labor Day
Thanksgiving Day	Christmas Day

In the event the Municipality's collection schedule falls on any of the aforementioned holidays, the Municipality shall be scheduled for pick-up of recyclables the weekday after such holiday, unless noted on the official collection schedule prepared by the County.

The County reserves the right to alter the holiday schedule and shall give a minimum ninety (90) days written notification to the Municipality of any changes thereto.

9. In the event of inclement weather necessitating the cancellation of residential curbside pick-up, the County shall notify the Municipality and the following radio stations of said event. The radio stations to be notified will be: WCTC 1450 AM, WHWH 1350, WMGQ 98.3 FM, WPST 97.5 FM and NJ 101.5 FM. In the event pick-up is cancelled due to inclement weather, pick-up will be scheduled for the appropriate locations on the next regularly scheduled pick-up day.

10. The County will supply all necessary motor vehicles for residential curbside

pick-up.

11. Said vehicles shall be maintained in good mechanical condition and shall be well painted and be kept in a condition of cleanliness. The County shall be responsible for the cost of all equipment, maintenance, gasoline, oil, parts and service of the vehicles.

12. Any motor vehicle accidents occurring within the Municipality shall be reported to the Municipal Police.

13. The County shall provide all labor for residential curbside pick up.

14. All County personnel engaged in the collection of Recyclable Materials shall maintain a courteous and respectful attitude toward the public at all times. At no time shall there be any soliciting or requesting gratuities of any kind.

15. The County shall have personnel available from 7:00 AM to 3:30 PM on collection days to receive telephone inquiries relative to collection operations. All complaints shall be handled in a responsible manner with attention given to the resolution of the matter. The Municipality shall, however, encourage others that all complaints are to be first submitted to the Municipal Recycling Coordinator.

16. The County shall maintain a bulk drop-off receiving station as identified by the Somerset County Division of Solid Waste Management for Municipal vehicles to deposit Recyclable Materials. Bulk drop-off shall be arranged by specific appointment only through the County Recycling Center.

17. Pursuant to Paragraph 17 herein, the following conditions shall apply to the bulk drop-off receiving station for Municipal vehicles:

(a) The Municipality shall deliver the material to the drop-off center in accordance with the following:

(i) Glass bottles and jars shall be delivered in

- market ready condition, with lids removed;
- (ii) Newspaper shall be delivered in market ready condition;
- (iii) Plastic bottles shall be delivered in market-ready condition with lids removed;
- (iv) Office paper shall be delivered dry and color segregated (i.e. high-grade white paper separated from lower grade paper);
- (v) Aluminum cans shall be delivered in market-ready condition;
- (vi) Corrugated cardboard and chipboard shall be delivered dry, segregated, flattened, and no longer than 24 inches square;
- (vii) Tin-plated steel and bimetal food and beverage cans shall be delivered in market-ready condition, with labels removed;
- (b) County shall set the standards for market ready conditions and provide same in writing to municipality; and
- (c) All deliveries of Recyclable Materials are subject to inspection and acceptance of such materials by the County before the Recyclable Materials may be off-loaded.

18. The Municipality shall enforce anti-scavenging and anti-dumping ordinances, and mandatory source separation as outlined in the Somerset County Solid Waste Management Plan Amendment and Municipal Ordinances related to recycling. Copies of

these Municipal Ordinances shall be supplied to the Somerset County Recycling Division by January 15, 2025.

19. The Municipality shall advise the Somerset County Recycling Division, on an annual basis, of any new residential households within the Municipality when the Municipal Certificate of Occupancy for the residential unit is issued.

20. The Municipality shall supply the County Recycling Center with periodic updated road information and maps (including private roads that may require residential curbside recycling pick-up), on a quarterly basis, at a minimum.

21. The Municipality shall provide the Somerset County Board of Commissioners and the County Recycling Coordinator with any changes in the Municipal recycling coordinator's position.

22. The Municipality shall pay the County a fee for the County's service to the Municipality. The County will send quarterly invoices to the Municipality indicating the gross cost to the Municipality for the preceding quarter. The Municipality will pay all invoices within thirty (30) days. The County fee shall be based upon the number of households within the Municipality as determined by the County Planning Board at the rate of **\$27.60** per household per year. The number of households will be adjusted on a quarterly basis, when and if appropriate.

23. All Recyclable Materials picked up curbside by the County or delivered to the County by the Municipality will become the sole property of the County.

24. The County, during the term of this Agreement, shall have and maintain general liability insurance of not less than \$1,000,000 combined single limits; property damage liability insurance of not less than \$500,000 per occurrence covering all motor vehicles used in the performance of said contract; and shall maintain in full force and effect

Worker's Compensation insurance during the term of this contract.

25. Any and all liabilities that arise from the collection of recyclables by the County on behalf of the Municipality will be determined and assessed based upon the facts that may give rise to a particular claim for damage and the respective entities' liability will be determined accordingly.

26. The County shall be responsible for all necessary permits or licenses required by any governmental agency exercising control over the collection, transportation and disposal of Recyclable Materials.

27. In the event the County fails to collect all Recyclable Materials on any regularly scheduled pick-up date for any reason other than inclement weather, or a holiday, the County shall collect the balance of the Recyclable Materials within three (3) business days.

If the County fails to collect the balance of the Recyclable Materials within the above time frame, the County shall give the Municipality a credit equal to 1/26 of the total annual Municipal fee as calculated in Paragraph 24 above.

28. The County recognizes the unique nature of high-density housing. Should the Municipality have high density housing, the County agrees to reasonably cooperate with the Municipality, the Municipal Recycling Coordinator and Homeowner's Associations and/or Superintendents within the Municipality to efficiently and properly adjust curbside pick-up to group pick-up in appropriate circumstances. The Municipality agrees to cooperatively work with Somerset County in trying to resolve the problems associated with group pick-up. This includes jointly pursuing alternative dumpsters in existing and proposed high-density housing complexes. In addition, the Municipality agrees to exercise its power as authorized in the Municipal Land Use Law to include provisions during the review of subdivision and site plan applications, to require recycling dumpster areas in

conformance with County recommendation.

29. The County agrees to open the Recycling Center at least one Saturday per month to accept recycling drop offs by individuals or municipalities on those days.

30. The Municipality shall be required to supply the County and permit the County to collect all recyclable materials that are generated by residential users within the Municipality's borders.

31. This agreement is the entire agreement between the County and the Municipality and supersedes all previous agreements and discussions. Any amendments hereto must be in writing and must be duly executed by the County and the Municipality to become effective.

32. The County may assign or transfer its rights and interest in this agreement to any authority or agency established by the County for the purpose of accomplishing the County's Solid Waste obligations.

33. This Agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.

34. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultravires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect.

IN WITNESS HERETO the parties hereto have set their hands of the proper public official as of the date and year first above written.

SOMERSET COUNTY

_____ Kelly L. Mager, Clerk of the Board	BY: _____ Shanel Y. Robinson, Commissioner Director
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BOROUGH OF WATCHUNG

_____ Edith G. Gil, Borough Clerk	By: _____ Ronald Jubin, Ph.D., Mayor
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**BOROUGH OF WATCHUNG
RESOLUTION: R5**

WHEREAS, escrow money was deposited for Board of Adjustment fees and Engineering Review Fees and balances remain as follows.

WHEREAS, the Borough Professionals have determined that the projects have been accepted and professional charges incurred have been billed against the escrow accounts.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Watchung that the Chief Financial Officer is hereby authorized and directed to return the balance of the escrow deposits to the applicants.

Name	Escrow Account	Amount
Briski 241 Valley Drive	E-PB98-09	\$385
Briski 241 Valley Drive	E-PB03-01	\$89.95
Horst Ortel, 14 Hickory Circle, High Bridge NJ 08829	E-PB10-01	\$194.50
Project Expeditors Inc, 28 Station St, Manalapan, NJ 07726	E-PB10-02	\$451.50
Old Chester Road Associates, R. Berlant, 2 North Road, Suite 1, Warren, NJ 07059	E-PB10-04	\$236
Ferrara Kathleen & Marc 45 Rock Ave, Watchung, NJ 07069	E-PB13-02	\$673.75
Waters, McPherson, McNeil 300 Lighting Way, Secaucus, NJ 07094	E-PB13-03	\$2,800
Warren Construction	E-PB14-01	\$277.25
Lawrence Law	E-PB21-02	\$712.35
City MD Urgent Care	E-PB20-01	\$37

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: FINANCE-MISC,
C: BOARD CLERK, CFO,

**BOROUGH OF WATCHUNG
RESOLUTION: R6**

WHEREAS, Mayor Ronald Jubin has recommended the appointment of the individuals for the terms as listed below.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointments are hereby confirmed:

**DEPUTY OEM
COORDINATORS**

Sherif Zaiton
Charles E. Pivnichny
Brennen Gaiser

TERM

Ending 12/31/2025
Ending 12/31/2025
Ending 12/31/2025

**SC LOCAL SAFETY
IMPLEMENTATION COMMITTEE**

Carolyn Solon, OEM Coordinator
Mostafa Razzaghmanesh, Borough Engineer

TERM

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: APPOINTMENTS
C:

**BOROUGH OF WATCHUNG
RESOLUTION: R7**

***RESOLUTION TO SUPPORT PUBLISHING
LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES***

WHEREAS, the sunset provision of March 1, 2025 imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Watchung, in the State of New Jersey does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Jon M. Bramnick, Assemblymembers Michele Matsikoudis and Nancy F. Munoz, and the New Jersey State League of Municipalities.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: MISC,
C: NJLEG, NJLM

**BOROUGH OF WATCHUNG
RESOLUTION: R8**

WHEREAS, Peter Slingerland previously presented his Eagle Leadership project to the Governing Body on December 19, 2024 which entailed the installation of three (3) fishing line recycling receptacles at Best Lake; and

WHEREAS, the Governing Body of the Borough of Watchung, County of Somerset, wishes to formally support and authorize this project.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung that the proposed Eagle Scout Service Project, as presented on December 19, 2024 is hereby approved and accepted to be installed at Best Lake with the final location details to be authorized by the Borough Administrator.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: PROPERTIES, MISC,
C: DPW,

Borough of Watchung
Resolution: R9

**Resolution of Support from Local Governing Body Authorizing the
Sustainable Jersey Grant Application**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Watchung strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of Watchung is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the 2025 Sustainable Jersey Grants Program funded by the PSEG Foundation;

THEREFORE, the Mayor and Council of the Borough of Watchung has determined that the Borough of Watchung should apply for the aforementioned Grant in the amount of \$2,000.00.

THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Watchung, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Paul Fischer, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY
INDEX: FINANCE-MISC,
C:

BOROUGH OF WATCHUNG
RESOLUTION: R10

WHEREAS, in accordance with the “New Jersey Local Unit Pay to Play” law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4 et seq), the Borough of Watchung solicited proposals for the professional services of an Engineer for the year 2025 and were opened on December 5, 2024; and

WHEREAS, the Borough Council previously awarded a contract on January 6, 2025 to Remington & Vernick Engineers, 429 Route 79, Suite 21, Morganville, NJ 07751 to perform the duties of Professional Engineer for the Borough including special assignments that may arise during the course of performing these duties; and

WHEREAS, Remington & Vernick Engineers as part of its services to the Borough during 2025 can provide additional tax map maintenance services for the borough for tax years 2018-2025; and

WHEREAS, the need exists for Remington & Vernick Engineers to provide said services; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available from the following Account: 5-01-150-281

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung that Remington & Vernick Engineers is hereby authorized to provide additional tax map maintenance services as listed on the attached proposal, dated January 21, 2025, in an amount not to exceed \$9,600.00.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the contract amendment within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) concerning the award of contracts for professional services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: AWARDS, ROADS,
C: W. HANCE, ENG.,

January 21, 2025

James J. Damato, Administrator
Borough of Watchung
15 Mountain Blvd
Watchung, NJ 07069

**Re: Borough of Watchung
Scope of Services & Cost Proposal for the Tax Map Maintenance and Revisions for
Tax Year 2018-2025**

Dear Mr. Damato:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal to perform tax map maintenance services for the Borough for tax year **2018-2025**. All updates will be completed and submitted to the Somerset County Board of Taxation when completed, or as directed by the Tax Assessor's Office.

SCOPE OF SERVICES

RVE will perform the entire scope of services outlined herein for the completion of the mapping work proposed. Any/all tax map revision work will be performed in accordance with the current New Jersey Division of Taxation's Tax Maps Regulations and Standards handbook.

2018-2025 MAP UPDATES AND REVISIONS

Remington & Vernick Engineers will require copies of the following tax map resource data for the Borough Tax Assessor prior to the commencement of this project:

- Existing manual/digital tax map set
- Current MOD IV tax assessment database as tab-delimited text, in both electronic (if available) and hardcopy formats, as applicable (to be provided by the Borough of Watchung Tax Assessor)
- List of updates/revisions needed (to be provided by the Borough of Watchung Tax Assessor)
- Associated deeds and approved file plans (to be provided by the Borough of Watchung Tax Assessor and/or Planning Department)

We will complete any/all changes to be provided by the Tax Assessor's office for **2018-2025**. These may include dimensions, deed discrepancies, acreages, ownership, major/minor subdivisions, lot consolidations and similar adjustments, as well as the addition of any new development to the tax maps. Deeds will be protracted, calculated, and reviewed for closure as needed.

FINAL TAX MAP DELIVERABLES

Remington & Vernick Engineers will maintain the original copy of the Borough's tax map set on file. The following final copies of the updated tax maps will be delivered upon completion of the requested updates.

- One (1) set of 24" x 36" tax maps, in black/white on bond paper.
- One (1) set of 12" x 18" tax maps, in black/white on bond paper.
- One (1) set of 11" x 17" tax maps, in black/white on bond paper.
- One (1) accessible One Drive link containing all correspondence and printable PDF copies of each tax map.
- Necessary meeting(s) with the Tax Assessor's office to review tax map updates and changes.

One (1) set of 24" x 36" tax map copy will also be provided to the Somerset County Board of Taxation, or as directed by the Assessor's Office.

COST OF SERVICES

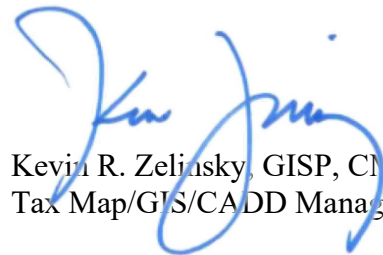
The total cost of the Tax Map maintenance work outlined herein will be billed on a time and material basis, for a not to exceed the estimate of **\$9,600.00**.

If additional requested tax map maintenance is needed after the annual **\$9,600.00** cap has been reached, RVE will provide notice in writing to the Borough Administrator and Tax Assessor of the additional costs needed to complete said work. RVE will not proceed with any additional work that exceeds the **\$9,600.00** cap without prior written authorization from the Borough Governing Body. All work will be billed at our current Borough of Watchung contract rates.

If you have any questions, please contact Kevin R. Zelinsky in our Cherry Hill office at (856) 795-9595, extension 1064, or via e-mail at Kevin.Zelinsky@rve.com.

We look forward to working with you on this important project.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.



Kevin R. Zelinsky, GISP, CMS, Senior Associate
Tax Map/GIS/CADD Manager

KRZ/clj

**BOROUGH OF WATCHUNG
RESOLUTION: R11**

WHEREAS, the Environmental Commission of the Borough of Watchung, in an effort to enhance community awareness of and promote sustainable recycling opportunities, believes it is in the best interest of the residents of the Borough of Watchung to implement a textile and clothing recycling program through a company called HELPSY; and

WHEREAS, the Mayor and Council of the Borough of Watchung wish to support the installation of this clothing and textile special recycling program.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that all Borough application fees are hereby waived for in connection with the installation of HELPSY clothing collection bin at the Borough of Watchung Department of Public Works' Garage, located at 880 Somerset Street, Watchung, NJ 07069 and that the Clerk be instructed to issue Charitable Clothing Bin License as follows:

NAME & ADDRESS OF ORGANIZATION

Helpsy
100 Springdale Road
Suite A3, PMB 293
Cherry Hill, NJ 08003

LOCATION OF BIN

1 – Department of Public Works
Garage

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Borough Officials to enter into an agreement with HELPSY to effectuate this program.

Sonia Abi-Habib, Council Member

Ronald Jubin, Ph.D., Mayor

DATE: FEBRUARY 13, 2025
INDEX: MISC, PERMITS-SPECIAL
C: EC, DPW, PD, ZONING,

ENVIRONMENTAL COMMISSION PROPOSAL FOR MAYOR AND COUNCIL:

CLOTHING AND TEXTILES SPECIAL RECYCLING PROGRAM

In an effort to continue providing sustainable special recycling opportunities to Borough residents, the Environmental Commission (EC) is proposing that the Borough adopt and implement a textile and clothing recycling program through a company called HELPSY. The program would be completely free and would provide a revenue stream to the Borough for items collected.

WHO: HELPSY is a Certified B Corporation, independently verified to meet high standards for social and environmental performance, out of Eatontown, NJ. Their mission is to keep clothes out of the trash and landfills.

WHAT: HELPSY focuses on reuse ahead of recycling of the items they collect. Wearable and unwearable clothing is accepted. Clothing in good condition is sold to thrift stores, online resellers, and sorters. Unusable clothing is recycled and made into wipers, insulation, and other products. In addition to clothing, shoes, linens, and fashion accessories (belts, hats, bags, etc.) are also collected. The Borough would be paid 7 cents per pound collected.

HOW/WHERE: HELPSY provides a bin, approximately 6' x 6', for the collection. The EC proposes that the bin be housed at the DPW Garage on Somerset St., next to the Styrofoam bin. We have met with Bill McClave, who said the bin could fit there and who expressed support for the new program. DPW could monitor the collection to ensure that no items are left on the ground outside the bin.

WHEN: HELPSY sends a truck at regular intervals to empty the bin. The frequency of the collection would depend on how much use the bin is getting. Mr. McClave said he saw no problem with the truck entering or exiting the yard.

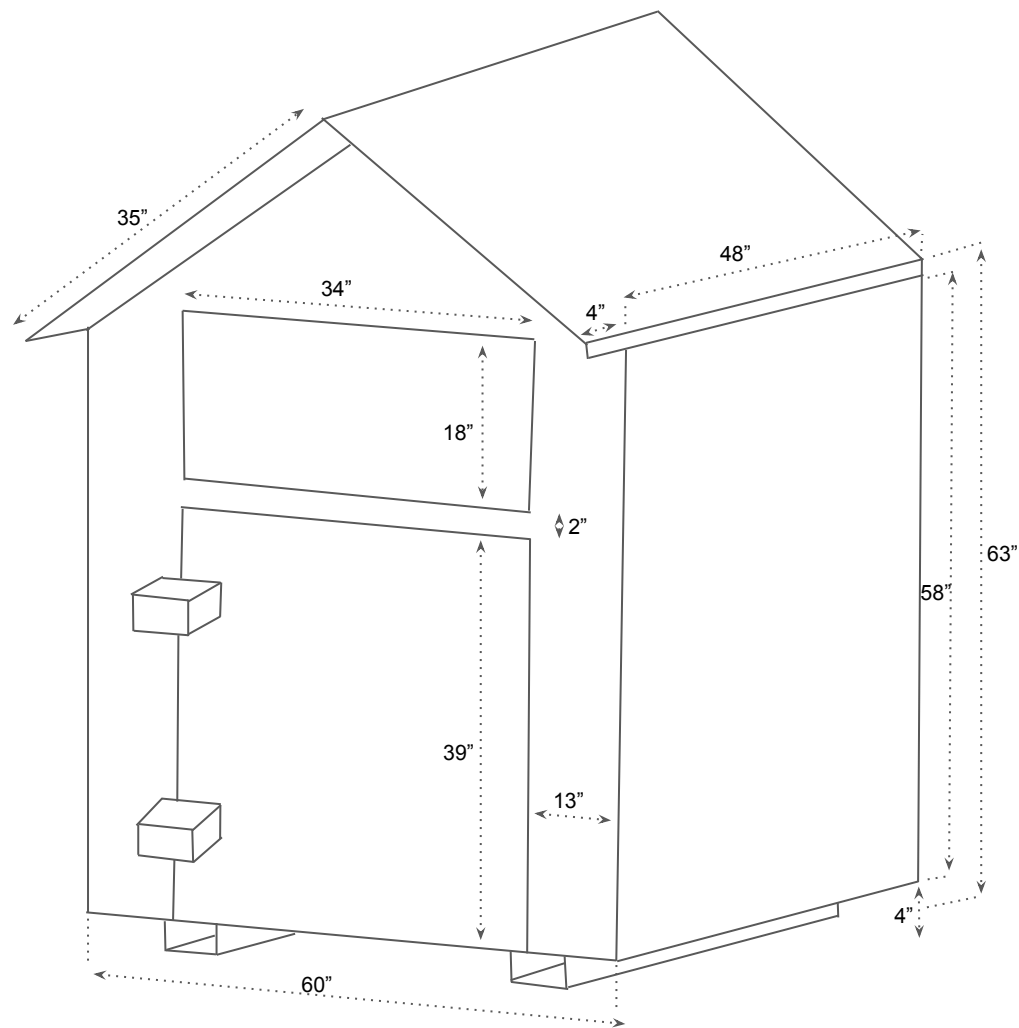
WHY: Establishing this textiles program would give residents the opportunity to recycle more and send less to landfills. It is another green initiative that would earn Watchung points toward continued Sustainable Jersey certification. It would provide income to the Borough, as the book recycling does, with money earned each time the bin is emptied. HELPSY bins can be found in many local towns, including Martinsville, Bridgewater, S. Plainfield, Madison, the Westfield Conservation Center, Florham Park, and many DPW locations.

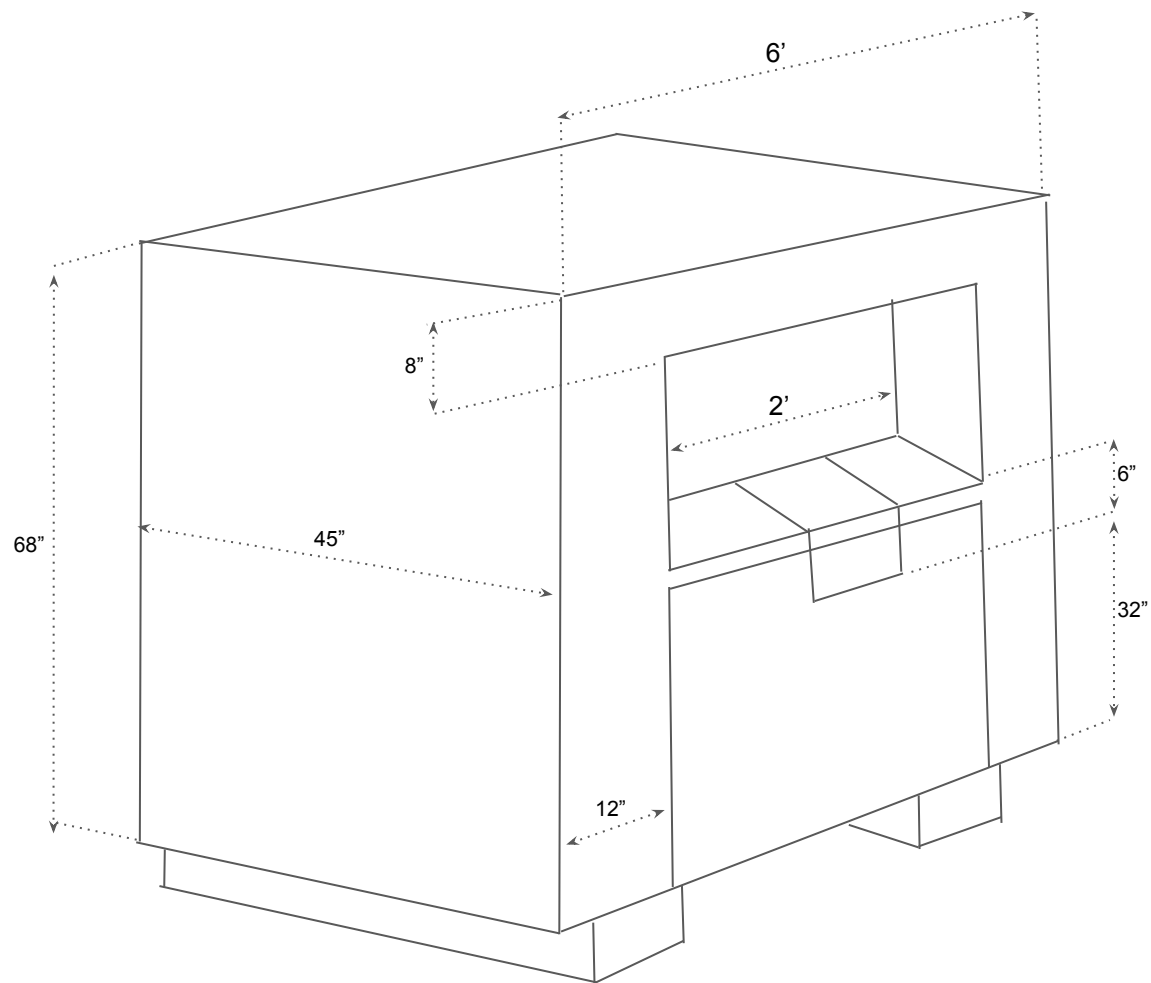
Attached are the contract and some other materials about the program. Please let us know if you have any questions or concerns.

Thank you for your consideration and for the continued opportunity to advance environmental initiatives in the Borough.

Watchung Environmental Commission

November 22, 2024







COLLECT Helpsy

WHAT WE ACCEPT

For re-wear, reuse, and recycling, we accept the following items in any condition for all ages and genders so long as they are clean, dry, and odorless. Everything should be kept dry in a closed, plastic bag. Recycling your clothes shouldn't be hard, we're here to help!

FOOTWEAR

- Shoes
- Heels
- Flats
- Sandals
- Flip Flops
- Boots(all varieties)
- Sneakers
- Cleats
- Slippers

ACCESSORIES

- Hats
- Bags (pocketbooks, backpacks, duffle bags, totes)
- Belts
- Gloves
- Ties
- Scarves
- Bathrobes
- Jewelry

OTHER

- Luggage
- Sports jerseys
- Stuffed animals

CLOTHING

- Tops (t-shirt, blouses, shirts, tank tops)
- Sweaters
- Sweatshirts
- Dresses
- Outerwear (coats, jackets, blazers)
- Bottoms (pants, slacks, jeans, sweatpants, skirts, shorts)
- Suits
- Pajamas
- Intimates (slips, bras, underwear, socks)
- Baby clothing

LINENS

- Sheets/pillowcases
- Blankets
- Comforters
- Curtains/Drapes
- Aprons
- Dish cloths
- Cloth napkins
- Table linens
- Quilts



Pay-to Name (name on check)	BOROUGH OF WATCHUNG		
Primary Contact	Name JAMES DAMATO	Phone 908-756-0080	Email JDAMATO@WATCHUNGNJ.GOV
Billing Address Street, City, State, Zip	15 Mountain Blvd, Watchung, NJ 07069		
Container Location Name	Department of Public Works Garage		
Container Location Street, City, State, Zip	880 Somerset Street, Watchung, NJ 07069		
Secondary Contact	Name William McClave	Phone 908-756-0080	Email wmcclave@watchungnj.gov
Collection Container Currently on Property?	YES NO	Company Name: Borough of Watchung	

Permission to Place Container(s)

Helpsy®, ("We" or "Us") a for-profit Certified B Corporation, hereby enters into this agreement with the entity named above ("You") for Helpsy to place 1 collection container(s) with Your authorization.

This agreement shall begin on _____ and last for 1 year, with automatic annual renewals, and can be canceled by either You or Us with 30 days' notice to You at the email above or Us at info@helpsy.co

Helpsy agrees that it will comply with all container regulations, and will promptly and routinely empty the container(s). Helpsy has your permission to remove all competing containers.

Helpsy will pay You:

\$0.07 /lb for clean, dry clothing, accessories, and shoes. Payments will be mailed to the organization address listed above.

Helpsy Representative Nicole Pellagrino	Signature	Date
Organization Representative	Signature	Date

Container Placement Plan:

RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung,
that the Borough Treasurer be, and is hereby directed to pay bills in the amount of
\$6,006,382.52 per the attached bill list. The expenditures can be broken down into
the following categories:

Affordable Housing Trust	\$	623.00
Animal Control	\$	239.40
Assessment Trust Fund	\$	-
Developer Escrow	\$	21,159.30
Other Escrow	\$	20,878.50
Somerset County Taxes	\$	1,913,918.64
Capital Fund	\$	99,196.00
Grant Fund	\$	-
Watchung Borough Board of Education	\$	1,197,845.00
Watchung Hills Regional High School	\$	614,597.00
Current Fund	\$	2,137,925.68
Total:	\$	6,006,382.52

Robert Gibbs

Curt Dahl

Paul Fischer

Paolo Marano

Christine Ead, Council President

Sonia Abi Habib

Mark J. Hance, Clerk

Ronald Jubin, Mayor

James Damato, Administrator

Date: February 13, 2025
Index: Finance
C: Finance

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BOROUGH OF WATCHUNG
Check Register By Check Date

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Range of Checking Accts: AFFORD HOUSING to WIRE TRANSFER Range of Check Dates: 01/14/25 to 02/13/25
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct

AFFORD HOUSING AFFORDABLE HOUSING TRUST FUND
718 02/07/25 Alignment Check

VOID

719	02/07/25	BATEM	DIFRANCESCO, BATEMAN, COLEY,	5981
24-00023	82	affordable housing	507.50 H-06- -100-101 Budget	1 1
			Affordable Housing Trust Fund	

720	02/07/25	CGPH	CGP&H	5981
25-00030	2	affordable housing services	115.50 H-06- -100-101 Budget	2 1
			Affordable Housing Trust Fund	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	1	623.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	1	623.00	0.00

ANIMAL CONTROL Citizens Animal Control Trust

1110	02/13/25	NJDHS	NJ DEPT OF HEALTH & SENIOR SER	5982
25-00271	1	dog license report Jan 1-152	239.40 D-11- -100-201 Budget	1 1
			Animal Control Trust Fund	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	239.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	239.40	0.00

CAPITAL ACCOUNT Citizens Capital Fund

2394	02/13/25	COOPER	Cooper Technology Group	5983
24-01033	1	Fire Dept Camera System	10,690.00 C-02- -915-A14 Budget	3 1
			Security Upgrades Public Buildings	

2395	02/13/25	POTTERAR	Potter Architects, LLC	5983
24-00560	2	Construction Documents	73,643.00 C-02- -244-A11 Budget	1 1
			Watchung Library Improvements 24/04	
24-00560	3	Bidding Services	14,863.00 C-02- -244-A11 Budget	2 1
			Watchung Library Improvements 24/04	
			88,506.00	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	99,196.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	99,196.00	0.00

CURRENT FUND Citizens Current Fund

663	01/30/25	USBANK	US Bank	5972
25-00049	1	loan payment	110,875.00 (Replacement of: CURRENT FUND 42823)	111 1
			5-01- -660-201 Budget	
			Interest On Bonds	

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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Num
PO #	Item	Description					Ref		Acct
CURRENT FUND		Citizens Current Fund	Continued						
664	01/30/25	TREA10 Treasurer, State of NJ/2003 DR		(Replacement of: CURRENT FUND 42819)			5972		
25-00050	1	Best Lake loan	23,318.69	5-01- -685-201	Budget		112	1	
				Best Lake Loan Prin & Int					
665	01/30/25	PERS State of New Jersey		(Replacement of: CURRENT FUND 42803)			5972		
25-00051	1	retired health January	96,561.62	5-01- -175-393	Budget		113	1	
				Health Benefits Plan					
25-00051	2	active health January	107,184.82	5-01- -175-393	Budget		114	1	
				Health Benefits Plan					
			<u>203,746.44</u>						
666	01/30/25	TRANSFIR Transfirst					5976		
25-00006	1	court credit card	486.95	5-01- -405-282	Budget		1	1	
				Specialized Services					
667	01/30/25	TRANSFIR Transfirst					5976		
25-00006	2	court credit card	750.68	5-01- -405-282	Budget		2	1	
				Specialized Services					
668	01/30/25	US PO US POSTAL SERVICE					5976		
25-00210	1	postage	500.00	5-01- -115-257	Budget		3	1	
				Postage Expense					
669	01/30/25	ONSTAR Onstar					5976		
25-00211	1	onstar service	45.84	5-01- -250-283	Budget		4	1	
				Unclassified Expenses					
670	01/30/25	CLEARFLY Clearfly					5976		
25-00212	1	phone service	6.86	5-01- -283-459	Budget		5	1	
				Telephone					
671	01/30/25	USBANKNA NJEIT c/o US Bank Nat. Assoc.					5976		
25-00213	1	2014 NJEIT Loan Payment	18,087.61	5-01- -686-201	Budget		6	1	
				NJEIT LOAN PRINCIPAL & INTEREST					
25-00213	2	2014 NJEIT Loan Payment	450.00	5-01- -150-281	Budget		7	1	
				Prof. & Cons. Serv. Other					
			<u>18,537.61</u>						
672	01/30/25	BEL VERIZON					5976		
25-00005	1	phone service	299.94	5-01- -283-459	Budget		8	1	
				Telephone					
673	01/30/25	BEL VERIZON					5976		
25-00005	2	phone service	298.74	5-01- -283-459	Budget		9	1	
				Telephone					
674	01/30/25	BEL VERIZON					5976		
25-00005	3	phone service	923.44	5-01- -283-459	Budget		10	1	
				Telephone					

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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND Citizens Current Fund Continued									
675	01/30/25	SHERWEB Sherweb					5976		
25-00214	1	computer service	117.27	5-01- -115-233 Computer Expenses	Budget		11	1	
676	01/30/25	TREA10 Treasurer, State of NJ/2003 DR					5976		
25-00215	1	permits	1,000.00	4-01- -610-201 Infrastructure Improvements	Budget		12	1	
677	01/30/25	TREA10 Treasurer, State of NJ/2003 DR					5976		
25-00215	2	permits	7,000.00	4-01- -610-201 Infrastructure Improvements	Budget		13	1	
679	01/30/25	WAT01 WATCHUNG BORO. PAYROLL ACCT.					5977		
25-00204	1	Watchung Boro Payroll	1,725.50	5-01- -165-111 Salary & Wage	Budget		1	1	
25-00204	2	Watchung Boro Payroll	2,083.33	5-01- -190-111 Salary & Wage	Budget		2	1	
25-00204	3	Watchung Boro Payroll	277.95	5-01- -200-111 Salary & Wage	Budget		3	1	
25-00204	4	Watchung Boro Payroll	759.62	5-01- -255-111 Salary & Wage	Budget		4	1	
25-00204	5	Watchung Boro Payroll	875.00	5-01- -110-111 Salary & Wage	Budget		5	1	
25-00204	6	Watchung Boro Payroll	10,934.66	5-01- -115-111 Salary & Wage	Budget		6	1	
25-00204	7	Watchung Boro Payroll	6,604.97	5-01- -120-111 Salary & Wage	Budget		7	1	
25-00204	8	Watchung Boro Payroll	8,890.66	5-01- -130-111 Salary & Wage	Budget		8	1	
25-00204	9	Watchung Boro Payroll	4,079.73	5-01- -135-111 Salary & Wage	Budget		9	1	
25-00204	10	Watchung Boro Payroll	2,407.66	5-01- -140-111 Salary & Wage	Budget		10	1	
25-00204	11	Watchung Boro Payroll	2,529.75	5-01- -150-111 Salary & Wages	Budget		11	1	
25-00204	12	Watchung Boro Payroll	12,462.41	5-01- -205-111 Salary & Wage	Budget		12	1	
25-00204	13	Watchung Boro Payroll	748.95	5-01- -205-112 Overtime	Budget		13	1	
25-00204	14	Watchung Boro Payroll	2,444.89	5-01- -187-111 Salary & Wage	Budget		14	1	
25-00204	15	Watchung Boro Payroll	156,523.18	5-01- -190-111 Salary & Wage	Budget		15	1	
25-00204	16	Watchung Boro Payroll	5,182.18	5-01- -190-112 Overtime	Budget		16	1	
25-00204	17	Watchung Boro Payroll	1,250.00	5-01- -175-401 Health Insurance Waiver	Budget		17	1	
25-00204	18	Watchung Boro Payroll	13,748.23	5-01- -205-111 Salary & Wage	Budget		18	1	
25-00204	19	Watchung Boro Payroll	1,898.73	5-01- -205-112 Overtime	Budget		19	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND Citizens Current Fund Continued									
679 WATCHUNG BORO. PAYROLL ACCT. Continued									
25-00204	20	Watchung Boro Payroll	8,632.07	5-01- -250-111 Salary & Wage	Budget		20	1	
25-00204	21	Watchung Boro Payroll	531.90	5-01- -265-111 Salary & Wage	Budget		21	1	
25-00204	22	Watchung Boro Payroll	2,820.45	5-01- -405-111 Salary & Wage	Budget		22	1	
25-00204	23	Watchung Boro Payroll	117.56	5-01- -307-283 DCRP	Budget		23	1	
25-00204	24	Watchung Boro Payroll	9,695.74	5-01- -310-218 Social Security / Medicare	Budget		24	1	
			257,225.12						
680 01/30/25 WAT01 WATCHUNG BORO. PAYROLL ACCT. 5977									
25-00207	1	Watchung Boro	1,428.25	5-01- -165-111 Salary & Wage	Budget		25	1	
25-00207	2	Watchung Boro	2,083.33	5-01- -190-111 Salary & Wage	Budget		26	1	
25-00207	3	Watchung Boro	277.95	5-01- -200-111 Salary & Wage	Budget		27	1	
25-00207	4	Watchung Boro	759.62	5-01- -255-111 Salary & Wage	Budget		28	1	
25-00207	5	Watchung Boro	875.00	5-01- -110-111 Salary & Wage	Budget		29	1	
25-00207	6	Watchung Boro	225.35	5-01- -190-112 Overtime	Budget		30	1	
25-00207	7	Watchung Boro	10,934.66	5-01- -115-111 Salary & Wage	Budget		31	1	
25-00207	8	Watchung Boro	145.98	5-01- -115-111 Salary & Wage	Budget		32	1	
25-00207	9	Watchung Boro	6,604.97	5-01- -120-111 Salary & Wage	Budget		33	1	
25-00207	10	Watchung Boro	8,890.66	5-01- -130-111 Salary & Wage	Budget		34	1	
25-00207	11	Watchung Boro	3,739.67	5-01- -135-111 Salary & Wage	Budget		35	1	
25-00207	12	Watchung Boro	2,407.66	5-01- -140-111 Salary & Wage	Budget		36	1	
25-00207	13	Watchung Boro	2,529.75	5-01- -150-111 Salary & wages	Budget		37	1	
25-00207	14	Watchung Boro	12,462.41	5-01- -205-111 Salary & Wage	Budget		38	1	
25-00207	15	Watchung Boro	5,365.75	5-01- -205-112 Overtime	Budget		39	1	
25-00207	16	Watchung Boro	2,675.54	5-01- -187-111 Salary & Wage	Budget		40	1	
25-00207	17	Watchung Boro	160,152.79	5-01- -190-111 Salary & Wage	Budget		41	1	
25-00207	18	Watchung Boro	10,483.94	5-01- -190-112 Overtime	Budget		42	1	
25-00207	19	Watchung Boro	1,250.00	5-01- -190-111 Salary & Wage	Budget		43	1	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND		Citizens Current Fund	Continued						
680	WATCHUNG BORO. PAYROLL ACCT.	Continued							
25-00207	20	Watchung Boro	13,748.23	5-01- -205-111	Budget		44	1	
				Salary & Wage					
25-00207	21	Watchung Boro	6,538.82	5-01- -205-112	Budget		45	1	
				Overtime					
25-00207	22	Watchung Boro	9,086.20	5-01- -250-111	Budget		46	1	
				Salary & Wage					
25-00207	23	Watchung Boro	1,063.79	5-01- -265-111	Budget		47	1	
				Salary & Wage					
25-00207	24	Watchung Boro	2,820.45	5-01- -405-111	Budget		48	1	
				Salary & Wage					
25-00207	25	Watchung Boro	10,602.90	5-01- -310-218	Budget		49	1	
				Social Security / Medicare					
25-00207	26	Watchung Boro	91.77	5-01- -307-283	Budget		50	1	
				DCRP					
			<u>277,245.44</u>						
681	01/31/25	WAT18 WATCHUNG TAX COLLECTOR					5979		
25-00229	1	correction of AT&T payment	8,152.32	5-01- -930-999	Budget		1	1	
				Due To Others					
25-00229	2	correction of AT&T payment	201.07	5-01- -110-278	Budget		2	1	
				Community Relations					
			<u>8,353.39</u>						
42830	02/03/25	HANCE WILLIAM HANCE					5980		
24-00007	31	3/25/24 constant contact	52.00	4-01- -110-278	Budget		1	1	
				Community Relations					
24-00007	32	9/25/24 constant contact	52.00	4-01- -110-278	Budget		2	1	
				Community Relations					
24-00007	33	11/5/24 remote PC	99.50	4-01- -115-233	Budget		3	1	
				Computer Expenses					
25-00007	1	frames	39.86	5-01- -280-227	Budget		4	1	
				Office Supplies/Materials					
25-00007	2	fire dept supplies	339.24	4-01- -185-233	Budget		5	1	
				Computer Expenses					
			<u>582.60</u>						
682	02/07/25	PERS State of New Jersey		(Replacement of: CURRENT FUND 42900)			5984		
25-00051	3	retired health February	97,678.07	5-01- -175-393	Budget		55	1	
				Health Benefits Plan					
25-00051	4	active health February	102,039.31	5-01- -175-393	Budget		56	1	
				Health Benefits Plan					
			<u>199,717.38</u>						
683	02/07/25	CMB CHASE MANHATTAN BANK		(Replacement of: CURRENT FUND 42851)			5984		
25-00254	1	Bond Payment	535,000.00	5-01- -655-201	Budget		203	1	
				Payment Of Bond Principal					
25-00254	2	Bond Payment	111,087.50	5-01- -660-201	Budget		204	1	
				Interest On Bonds					
			<u>646,087.50</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND		Citizens Current Fund	Continued				
684 02/07/25		CLEARFLY Clearfly		(Replacement of: CURRENT FUND 42850)			5984
25-00212	2	phone service	380.06	5-01- -283-459 Telephone	Budget		170 1
685 02/07/25		CITIZEN Citizens Bank		(Replacement of: CURRENT FUND 42849)			5984
25-00065	1	Viz-Pro 36x24 Magnetic Board	42.90	5-01- -190-227 Office Supplies & Materials	Budget		67 1
25-00065	2	PC Speakers Amazon Basics	63.96	5-01- -190-233 Computer Expense	Budget		68 1
25-00065	3	Anker Surge Protector 2pk	49.98	5-01- -190-233 Computer Expense	Budget		69 1
25-00065	4	Amazon Basics Surge Protector	29.79	5-01- -190-233 Computer Expense	Budget		70 1
25-00065	5	GE Surge Protector	41.97	5-01- -190-233 Computer Expense	Budget		71 1
25-00176	1	CloroxPro Wipes 6pk	29.33	5-01- -190-238 Janitorial, Household Exps.	Budget		140 1
25-00176	2	Clorox Wipes 4pk	16.62	5-01- -190-238 Janitorial, Household Exps.	Budget		141 1
25-00176	3	Lysol Spray 12pk	76.86	5-01- -190-238 Janitorial, Household Exps.	Budget		142 1
25-00176	4	Epson ES-C320W Scanner	229.99	5-01- -190-233 Computer Expense	Budget		143 1
25-00176	5	HP Toner 138X	127.79	5-01- -190-233 Computer Expense	Budget		144 1
25-00182	1	Courier News Memoriam	49.58	5-01- -190-255 Advertising Expenses	Budget		149 1
25-00196	1	Ice Scraper 62.4" Adjustable	101.07	5-01- -190-225 Other Equipment	Budget		163 1
25-00196	2	Nikon Rechargeable Li-Ion Batt	56.76	5-01- -190-225 Other Equipment	Budget		164 1
25-00220	1	Amazon - CAT Tourniquets 2pks	263.25	5-01- -190-231 Emergency & Safety Supplies	Budget		174 1
25-00221	1	Rackspace PD Email Monthly	335.39	5-01- -190-273 Other Contractual Service	Budget		175 1
25-00267	1	Endian firewall	3,720.00	4-01- -610-203 Office Equipment	Budget		218 1
25-00267	2	Cirrus Cellular service	240.00	5-01- -115-233 Computer Expenses	Budget		219 1
25-00267	3	zoom	167.00	5-01- -115-233 Computer Expenses	Budget		220 1
			5,642.24				
42831 02/07/25		AAAFACIL AAA Facility Services LLC					5984
25-00040	2	February Cleaning Services	3,445.00	5-01- -155-272 Janitorial & Laundry Serv.	Budget		53 1
42832 02/07/25		ACETECHP ACE TECH PEST					5984
24-01385	1	YEARLY SERVICE CONTRACT	4,062.00	4-01- -155-273 Bldg.-Other Contracted Serv.	Budget		33 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Citizens Current Fund Continued							
42833	02/07/25	ADS Action Data Services					5984
25-00025	2	payroll services	100.00	5-01- -130-281	Budget		46 1
				Prof. & Contr. Services-Other			
25-00025	3	payroll services	408.83	5-01- -130-281	Budget		47 1
				Prof. & Contr. Services-Other			
25-00025	4	payroll services	627.52	5-01- -130-281	Budget		48 1
				Prof. & Contr. Services-Other			
			<u>1,136.35</u>				
42834	02/07/25	AFP ABSOLUTE FIRE PROTECTION					5984
25-00068	1	2003 PIERCE PUMPER	865.99	5-01- -185-269	Budget		75 1
				Vehicle Repairs & Maint.			
42835	02/07/25	AIRGROUP Air Group LLC					5984
24-00067	11	2024 DPW HVAC REPAIRS	4,668.61	4-01- -155-284	Budget		6 1
				HVAC Repairs			
25-00082	1	2025 HVAC REPAIRS	295.50	5-01- -155-284	Budget		98 1
				HVAC Repairs			
25-00082	2	2025 HVAC REPAIRS	361.00	5-01- -155-284	Budget		99 1
				HVAC Repairs			
			<u>5,325.11</u>				
42836	02/07/25	AMAZ Amazon Capital Services, Inc					5984
25-00251	1	table	159.00	5-01- -280-232	Budget		200 1
				General Supplies			
42837	02/07/25	ANIMALCO Animal Control Solutions					5984
25-00037	3	animal control services	1,744.00	5-01- -235-273	Budget		52 1
				Other Contracted Service			
42838	02/07/25	AOC ALLIED OIL, LLC					5984
24-00069	31	unleaded 12/9	3,487.10	4-01- -283-751	Budget		7 1
				Motor Fuels			
24-00069	32	unleaded 12/20	2,047.91	4-01- -283-751	Budget		8 1
				Motor Fuels			
25-00084	1	diesel 1/10/25	2,119.20	5-01- -283-751	Budget		100 1
				Motor Fuels			
25-00084	2	unleaded 1/21	888.70	5-01- -283-751	Budget		101 1
				Motor Fuels			
25-00084	3	unleaded 1/16	2,278.59	5-01- -283-751	Budget		102 1
				Motor Fuels			
25-00084	4	unleaded 1/14	1,757.72	5-01- -283-751	Budget		103 1
				Motor Fuels			
			<u>12,579.22</u>				
42839	02/07/25	ASC ATLANTIC SALT COMPANY					5984
25-00091	1	2025 DPW ROCK SALT & SAND	4,960.57	5-01- -205-241	Budget		104 1
				Salt and Sand			
25-00091	2	2025 DPW ROCK SALT & SAND	4,920.12	5-01- -205-241	Budget		105 1
				Salt and Sand			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND		Citizens Current Fund	Continued						
42839	ATLANTIC SALT COMPANY	Continued							
25-00091	3	2025 DPW ROCK SALT & SAND	5,156.49	5-01- -205-241	Budget		106	1	
			<u>15,037.18</u>	Salt and Sand					
42840	02/07/25	ASSOCIAT ASSOCIATION OF NJ RECYCLERS					5984		
25-00191	1	2025 NJ SUSTAINABILITY IN MOTI	385.00	5-01- -205-276	Budget		161	1	
				Training Aids & Programs					
42841	02/07/25	ATACARE AMERICAN TIRE & AUTO CARE					5984		
24-00182	8	2024 FIRE DEPT. MAINT./REPAIRS	1,447.55	4-01- -185-269	Budget		11	1	
				Vehicle Repairs & Maint.					
42842	02/07/25	ATLAN ATLANTIC TACTICAL					5984		
24-01321	1	Rifle Replacement Bolts	1,555.44	4-01- -190-232	Budget		27	1	
				General Supplies, NOC					
24-01321	2	Shipping/Handling	29.95	4-01- -190-232	Budget		28	1	
			<u>1,585.39</u>	General Supplies, NOC					
42843	02/07/25	BATEM DIFRANCESCO, BATEMAN, COLEY,					5984		
24-00023	81	Bonnie Burn Road	140.00	4-01- -145-279	Budget		1	1	
				Prof. & Cons. Serv. Legal					
24-00023	83	December legal services	6,070.00	4-01- -145-279	Budget		2	1	
				Prof. & Cons. Serv. Legal					
24-00023	84	capodagi/meridia	52.50	4-01- -145-279	Budget		3	1	
				Prof. & Cons. Serv. Legal					
24-00023	85	litigation	577.50	4-01- -145-279	Budget		4	1	
				Prof. & Cons. Serv. Legal					
24-00023	86	tax appeals	2,150.00	4-01- -145-279	Budget		5	1	
			<u>8,990.00</u>	Prof. & Cons. Serv. Legal					
42844	02/07/25	BATTERIE BATTERIES PLUS BULBS					5984		
25-00095	1	2025 DPW BATTERY SUPPLIES	100.00	5-01- -155-237	Budget		107	1	
				Bldg. Supplies & Materials					
42845	02/07/25	BEL VERIZON					5984		
25-00269	1	Verizon	7,083.71	5-01- -190-259	Budget		224	1	
				Telephone					
42846	02/07/25	BNP BOROUGH OF NORTH PLAINFIELD					5984		
25-00034	1	fire truck shared service	345.50	4-01- -185-269	Budget		50	1	
				Vehicle Repairs & Maint.					
42847	02/07/25	BRTTECHN BRT Technologies, LLC					5984		
25-00245	1	PD-5 forms	30.00	5-01- -140-258	Budget		191	1	
				Printing & Binding					
42848	02/07/25	BRUNOASS Bruno Associates, Inc.					5984		
24-01167	3	Professional Grant services	3,250.00	5-01- -110-278	Budget		21	1	
				Community Relations					

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PO #	Item	Description							Acct
CURRENT FUND		Citizens Current Fund	Continued						
42848		Bruno Associates, Inc.	Continued						
25-00242	1	grant writing services	3,250.00	5-01- -110-281	Budget		188	1	
				Prof & Cons. Servs. - Other					
			<u>6,500.00</u>						
42849	02/07/25	CITIZEN Citizens Bank		(Replaced By: CURRENT FUND 685)		02/07/25 VOID	5984		
25-00065	1	Viz-Pro 36x24 Magnetic Board	42.90	5-01- -190-227	Budget		67	1	
				Office Supplies & Materials					
25-00065	2	PC Speakers Amazon Basics	63.96	5-01- -190-233	Budget		68	1	
				Computer Expense					
25-00065	3	Anker Surge Protector 2pk	49.98	5-01- -190-233	Budget		69	1	
				Computer Expense					
25-00065	4	Amazon Basics Surge Protector	29.79	5-01- -190-233	Budget		70	1	
				Computer Expense					
25-00065	5	GE Surge Protector	41.97	5-01- -190-233	Budget		71	1	
				Computer Expense					
25-00176	1	CloroxPro Wipes 6pk	29.33	5-01- -190-238	Budget		140	1	
				Janitorial, Household Exps.					
25-00176	2	Clorox Wipes 4pk	16.62	5-01- -190-238	Budget		141	1	
				Janitorial, Household Exps.					
25-00176	3	Lysol Spray 12pk	76.86	5-01- -190-238	Budget		142	1	
				Janitorial, Household Exps.					
25-00176	4	Epson ES-C320W Scanner	229.99	5-01- -190-233	Budget		143	1	
				Computer Expense					
25-00176	5	HP Toner 138X	127.79	5-01- -190-233	Budget		144	1	
				Computer Expense					
25-00182	1	Courier News Memoriam	49.58	5-01- -190-255	Budget		149	1	
				Advertising Expenses					
25-00196	1	Ice Scraper 62.4" Adjustable	101.07	5-01- -190-225	Budget		163	1	
				Other Equipment					
25-00196	2	Nikon Rechargeable Li-Ion Batt	56.76	5-01- -190-225	Budget		164	1	
				Other Equipment					
25-00220	1	Amazon - CAT Tourniquets 2pks	263.25	5-01- -190-231	Budget		174	1	
				Emergency & Safety Supplies					
25-00221	1	Rackspace PD Email Monthly	335.39	5-01- -190-273	Budget		175	1	
				Other Contractual Service					
25-00267	1	Endian firewall	3,720.00	4-01- -610-203	Budget		218	1	
				Office Equipment					
25-00267	2	Cirrus Cellular service	240.00	5-01- -115-233	Budget		219	1	
				Computer Expenses					
25-00267	3	zoom	167.00	5-01- -115-233	Budget		220	1	
				Computer Expenses					
			<u>5,642.24</u>						
42850	02/07/25	CLEARFLY Clearfly		(Replaced By: CURRENT FUND 684)		02/07/25 VOID	5984		
25-00212	2	phone service	380.06	5-01- -283-459	Budget		170	1	
				Telephone					
42851	02/07/25	CMB CHASE MANHATTAN BANK		(Replaced By: CURRENT FUND 683)		02/07/25 VOID	5984		
25-00254	1	Bond Payment	535,000.00	5-01- -655-201	Budget		203	1	
				Payment Of Bond Principal					

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PO #	Item	Description							
CURRENT FUND		Citizens Current Fund	Continued						
42851	CHASE MANHATTAN BANK	Continued							
25-00254	2	Bond Payment	111,087.50	5-01- -660-201	Budget		204	1	
				Interest On Bonds					
			<u>646,087.50</u>						
42852	02/07/25	COUR COURIER NEWS					5984		
25-00054	1	Public Notice	49.26	5-01- -425-255	Budget		60	1	
				Advertising Expense					
25-00076	1	Council Meeting Dates	55.08	5-01- -120-255	Budget		82	1	
				Advertising Costs					
			<u>104.34</u>						
42853	02/07/25	DAMARISQ DAMARIS QUINONES-GRAY					5984		
25-00241	1	Christmas center pieces plates	17.33	5-01- -245-203	Budget		187	1	
				Harvest Festival					
42854	02/07/25	DEER ReadyRefresh by Nestle					5984		
25-00055	2	Monthly Drinking Water	215.75	5-01- -190-283	Budget		61	1	
				Unclassified Expenses					
42855	02/07/25	EAI EDMUNDS & ASSOCIATES, INC.					5984		
25-00256	1	validator ribbons	65.00	5-01- -140-227	Budget		206	1	
				Office Supplies & Materials					
42856	02/07/25	ECEL EAST COAST EMERGENCY LIGHTING					5984		
25-00072	1	CUSTOM GRAPHICS	1,795.00	5-01- -185-247	Budget		78	1	
				Vehicular Parts & Acces.					
42857	02/07/25	ECH ECHOES SENTINEL					5984		
24-01365	1	11520, 11521, 11522 RFPs	147.90	4-01- -120-255	Budget		32	1	
				Advertising Costs					
25-00015	1	Ords 20, 21, 22	125.46	5-01- -120-255	Budget		45	1	
				Advertising Costs					
25-00179	1	Memoriam Ad to run March 6th	58.50	5-01- -190-255	Budget		147	1	
				Advertising Expenses					
			<u>331.86</u>						
42858	02/07/25	ESIE ESI EQUIPMENT, INC.					5984		
24-01100	1	Honda Gas Power Unit	18,104.00	4-01- -610-205	Budget		14	1	
				Fire Department Equipment					
24-01100	2	Incline NCT Cutter	9,192.40	4-01- -610-205	Budget		15	1	
				Fire Department Equipment					
24-01100	3	28.5" Spreader	20,119.40	4-01- -610-205	Budget		16	1	
				Fire Department Equipment					
24-01100	4	5 gallon pail 4 cycle	0.00	4-01- -610-205	Budget		17	1	
				Fire Department Equipment					
24-01100	5	Shipping	235.00	4-01- -610-205	Budget		18	1	
				Fire Department Equipment					
			<u>47,650.80</u>						

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PO #	Item	Description							
CURRENT FUND Citizens Current Fund Continued									
42859	02/07/25	FEDEX FEDEX					5984		
25-00260	1	mailing	114.33	5-01- -160-255	Budget		210	1	
				Advertising Expenses					
42860	02/07/25	FITRITEU FIT-RITE UNIFORM CO., INC.					5984		
25-00071	1	DRESS JACKET W/EMBLEMS	537.96	5-01- -185-239	Budget		77	1	
				Uniforms, Clothing Expense					
42861	02/07/25	FLOCK005 Flock Group, Inc					5984		
25-00187	1	Flock Annual Camera Renewals	24,500.00	5-01- -190-273	Budget		153	1	
				Other Contractual Service					
42862	02/07/25	FOR FORTRES GRAND CORPORATION					5984		
25-00193	1	Fortres 101 7cpu 1 yr Maint.	55.99	5-01- -190-273	Budget		162	1	
				Other Contractual Service					
42863	02/07/25	GEARWASH FIRE-DEX, Gw, LLC					5984		
25-00198	1	UNIFORM	2,734.50	4-01- -185-239	Budget		165	1	
				Uniforms, Clothing Expense					
42864	02/07/25	GFG GRAY'S FLORIST & GREENHOUSE					5984		
25-00013	1	RE-ORG FLOWERS	490.00	5-01- -110-278	Budget		44	1	
				Community Relations					
42865	02/07/25	GPU JCP & L					5984		
25-00248	1	February payment	24.18	5-01- -283-263	Budget		194	1	
				Electricity					
42866	02/07/25	GRA GRAINGER					5984		
24-00110	1	2024 DPW PURCHASES/SUPPLIES	31.88	4-01- -155-268	Budget		9	1	
				Communication Equip. Service					
42867	02/07/25	GREAT Great America Financial Serv.					5984		
25-00027	3	folder / stuffer	295.35	4-01- -135-281	Budget		49	1	
				Profess. & Cons. Serv.-Other					
42868	02/07/25	HANCE WILLIAM HANCE					5984		
25-00007	3	stamps 1/22/25	200.00	5-01- -115-257	Budget		42	1	
				Postage Expense					
42869	02/07/25	HEALEY Mark Healey					5984		
25-00183	2	general PB matters	240.00	4-01- -160-281	Budget		150	1	
				Prof. & Cons. Servs. Other					
42870	02/07/25	HODE2 HOME DEPOT CREDIT SERVICES					5984		
25-00118	1	2025 DPW PURCHASES	343.90	5-01- -205-244	Budget		108	1	
				Hardware and Minor Tools					
25-00119	1	2025 FIRE DEPT. PURCHASES	1,054.14	5-01- -205-244	Budget		109	1	
				Hardware and Minor Tools					
			1,398.04						

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PO #	Item	Description							
CURRENT FUND		Citizens Current Fund		Continued					
42871	02/07/25	INTERGLO Interglobe Communications					5984		
25-00249	1	February payment	1,396.96	5-01- -190-259 Telephone	Budget		195	1	
42872	02/07/25	IPD INSTITUTE FOR PROF DEVELOPMENT					5984		
25-00243	1	W Hance webinar 1/29/25	50.00	5-01- -130-276 Training Aids & Programs	Budget		189	1	
42873	02/07/25	JERSEYMA Jersey Mail Systems					5984		
25-00255	1	mail supplies	290.60	5-01- -115-257 Postage Expense	Budget		205	1	
42874	02/07/25	JSSP JOHNSTONE SUPPLY- S.PLAINFIELD					5984		
25-00122	1	2025 DPW PURCHASES	169.14	5-01- -155-284 HVAC Repairs	Budget		110	1	
42875	02/07/25	LINNU FRANCIS P LINNUS ESQ					5984		
25-00189	2	Docket No SOML001419-21	37.00	4-01- -160-279 Prof. & Cons. Servs. Legal	Budget		155	1	
25-00189	3	Arison file review	107.25	5-01- -160-279 Prof. & Cons. Servs. Legal	Budget		156	1	
25-00189	4	Doc No. SOML001419-21 TLE	19.50	5-01- -160-279 Prof. & Cons. Servs. Legal	Budget		157	1	
25-00189	6	PB General	9.75	5-01- -160-279 Prof. & Cons. Servs. Legal	Budget		158	1	
25-00189	7	Doc No SOML-000326-24 BB weldo	19.50	5-01- -160-279 Prof. & Cons. Servs. Legal	Budget		159	1	
			<u>193.00</u>						
42876	02/07/25	MACK MACK CAMERA					5984		
24-01323	1	NIKON D7500	899.95	4-01- -190-233 Computer Expense	Budget		29	1	
24-01323	2	Filter	50.00	4-01- -190-233 Computer Expense	Budget		30	1	
24-01323	3	Kit	39.95	4-01- -190-233 Computer Expense	Budget		31	1	
			<u>989.90</u>						
42877	02/07/25	MAILFINA Quadient Leasing					5984		
25-00060	1	Police Postage Lease	381.00	5-01- -190-257 Postage	Budget		62	1	
42878	02/07/25	MARMIC Marmic Associates					5984		
25-00003	5	January proactive service	990.00	5-01- -115-233 Computer Expenses	Budget		38	1	
25-00003	6	cloud backup	200.00	5-01- -115-233 Computer Expenses	Budget		39	1	
25-00003	7	sentinel one antivirus	528.00	5-01- -115-233 Computer Expenses	Budget		40	1	

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CURRENT FUND Citizens Current Fund Continued							
42878	Marmic Associates	Continued					
25-00003	8	consulting service	1,687.50	5-01- -115-233	Budget		41 1
				Computer Expenses			
			<u>3,405.50</u>				
42879	02/07/25	MGL MGL PRINTING SOLUTIONS					5984
25-00074	1	2024 ADDITIONAL DOG TAGS	149.00	5-01- -235-254	Budget		80 1
				Other Material & Supplies			
25-00075	1	Council Signature Stamp SA	68.00	5-01- -110-227	Budget		81 1
				Office Supplies & Materials			
			<u>217.00</u>				
42880	02/07/25	MIDWESTM MIDWEST MOTOR SUPPLY CO., INC.					5984
24-01222	1	2024 DPW SUPPLIES/MATERIAL	26.50	4-01- -205-243	Budget		22 1
				Other Road Materials			
24-01222	2	2024 DPW SUPPLIES/MATERIAL	392.18	4-01- -205-243	Budget		23 1
				Other Road Materials			
			<u>418.68</u>				
42881	02/07/25	MINUTEMA Minuteman Press					5984
25-00012	1	BUSINESS CARDS FOR MOSTAFA	67.00	5-01- -150-281	Budget		43 1
				Prof. & Cons. Serv. Other			
42882	02/07/25	MYDOORSI SMART SIGN					5984
24-00735	1	FD PARKING SIGNS	185.15	4-01- -185-227	Budget		12 1
				Office Supplies & materials			
24-00735	2	FD PARKING SIGNS	184.35	4-01- -185-227	Budget		13 1
				Office Supplies & materials			
25-00163	1	RESTRICTED AREA SIGNS	122.40	5-01- -205-245	Budget		125 1
				Signs			
			<u>491.90</u>				
42883	02/07/25	NABI NATIONAL ASSOC. OF BUNCO INVES					5984
25-00178	1	NABI Membership Dues	75.00	5-01- -190-256	Budget		146 1
				Membership Dues			
42884	02/07/25	NAPPE ANTHONY NAPPE					5984
25-00173	1	REIMBURSEMENT - MEAL	36.36	5-01- -205-235	Budget		136 1
				Food & Drugs			
25-00217	1	REIMBURSEMENT - STOP & SHOP	67.92	5-01- -155-232	Budget		171 1
				General Supplies			
			<u>104.28</u>				
42885	02/07/25	NERIA Nelson Neria					5984
25-00253	1	refund of smoke detector fee	100.00	5-01- -927-999	Budget		202 1
				Refund of Fees & Permits			
42886	02/07/25	NIXLE everbridge					5984
25-00062	1	Annual nixle 360	3,023.57	5-01- -190-273	Budget		64 1
				Other Contractual Service			

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PO #	Item	Description					Ref Seq Acct
CURRENT FUND		Citizens Current Fund	Continued				
42887	02/07/25	NJAWC NJ AMERICAN WATER					5984
25-00261	1	February payment	16,812.00	5-01- -283-664	Budget		211 1
				Water (fire hydrant)			
25-00261	2	February payment	455.52	5-01- -283-664	Budget		212 1
				Water (fire hydrant)			
25-00261	3	February payment	6,222.84	5-01- -283-664	Budget		213 1
				Water (fire hydrant)			
			<u>23,490.36</u>				
42888	02/07/25	NJC NJ CONFERENCE OF MAYORS					5984
25-00219	1	Mayor Annual Winter Summit	100.00	5-01- -110-274	Budget		173 1
				Conference Expense			
42889	02/07/25	NJCOP N.J.S.A.C.O.P.					5984
25-00061	1	Speaker Series Training 2025	350.00	5-01- -190-276	Budget		63 1
				Training Aids & Program			
25-00177	1	Annual Membership 2025	275.00	5-01- -190-256	Budget		145 1
				Membership Dues			
25-00188	1	Front Line Supervision Class	600.00	5-01- -190-276	Budget		154 1
				Training Aids & Program			
			<u>1,225.00</u>				
42890	02/07/25	NJFE NJ FIRE EQUIPMENT CO.					5984
25-00070	1	2025 FIRE DEPT. SAFETY SUPPLY	459.50	5-01- -185-231	Budget		76 1
				Emergency & Safety Supplies			
42891	02/07/25	NJFS NJ Forest Service					5984
25-00202	1	tube seedlings	225.00	5-01- -275-227	Budget		168 1
				Office Supplies & Materials			
42892	02/07/25	NJHMG005 New Jersey Hills Media Group					5984
25-00162	1	January BOA	19.38	5-01- -165-255	Budget		123 1
				Advertising & Promotional			
25-00162	2	PB Notice	29.58	5-01- -160-255	Budget		124 1
				Advertising Expenses			
25-00171	1	BoA notice	34.68	5-01- -165-255	Budget		132 1
				Advertising & Promotional			
25-00171	2	BoA R6	33.66	5-01- -165-255	Budget		133 1
				Advertising & Promotional			
25-00171	3	BoA meeting Dates	33.66	5-01- -165-255	Budget		134 1
				Advertising & Promotional			
25-00171	4	January Notice	17.34	5-01- -165-255	Budget		135 1
				Advertising & Promotional			
25-00218	1	PB jan notice	19.38	5-01- -160-255	Budget		172 1
				Advertising Expenses			
			<u>187.68</u>				
42893	02/07/25	NJLL NJ LABOR LAW POSTER SERVICE					5984
25-00203	1	2025 NJ Labor Law Poster	192.00	5-01- -130-258	Budget		169 1
				Printing & Binding			

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PO #	Item	Description				Contract	Ref Seq Acct
CURRENT FUND		Citizens Current Fund		Continued			
42894	02/07/25	NJLM NJ LEAGUE OF MUNICIPALITIES					5984
25-00268	1	3/14 webinar B. Hance	75.00	5-01- -130-276	Budget		221 1
				Training Aids & Programs			
25-00268	2	3/14 webinar B. Hance	75.00	5-01- -130-276	Budget		222 1
				Training Aids & Programs			
25-00268	3	2/26 webinar B. Hance	45.00	5-01- -130-276	Budget		223 1
				Training Aids & Programs			
			195.00				
42895	02/07/25	NJNEO NJ NARCOTICS ENFORCE.OFF.ASSOC					5984
25-00186	1	2025 March 2 Day Training	30.00	5-01- -190-276	Budget		152 1
				Training Aids & Program			
42896	02/07/25	NJPSAC NJ PUBLIC SAFETY ACCRED. COAL.					5984
25-00064	1	2025 Membership Renewal	400.00	5-01- -190-256	Budget		66 1
				Membership Dues			
42897	02/07/25	OPTIMUM Optimum					5984
25-00246	1	February payment	160.94	5-01- -283-459	Budget		192 1
				Telephone			
42898	02/07/25	OSITECH OSI Technology					5984
24-01278	1	AVAYA IP Office Support	3,069.44	4-01- -190-259	Budget		26 1
				Telephone			
42899	02/07/25	PARSA P.A.R.S.A.					5984
25-00247	1	2025 sewer service	129,836.30	5-01- -450-201	Budget		193 1
				PARSA			
42900	02/07/25	PERS State of New Jersey		(Replaced By: CURRENT FUND 682)		02/07/25 VOID	5984
25-00051	3	retired health February	97,678.07	5-01- -175-393	Budget		55 1
				Health Benefits Plan			
25-00051	4	active health February	102,039.31	5-01- -175-393	Budget		56 1
				Health Benefits Plan			
			199,717.38				
42901	02/07/25	PHILADEL Philadelphia Insurance Co.					5984
25-00035	2	accident insurance	37.00	5-01- -175-187	Budget		51 1
				Commercial Liability Insurance			
42902	02/07/25	POURTUGA Pourtuga Coffee House					5984
25-00164	1	1/16 M+C Refreshments	120.00	5-01- -110-278	Budget		126 1
				Community Relations			
42903	02/07/25	PRED PREDATOR TREE SERVICE					5984
25-00138	1	2025 DPW TREE SERVICE	2,000.00	5-01- -205-273	Budget		114 1
				Other Contractural Services			
42904	02/07/25	PSEG PSE&G CO.					5984
25-00270	1	Building Electricity	3,787.36	5-01- -283-163	Budget		225 1
				Electricity			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND		Citizens Current Fund	Continued						
42904	PSE&G CO.	Continued							
25-00270	2	Building Gas	1,401.25	5-01- -283-362 Heating/AC	Budget		226	1	
25-00270	3	Sewer Account	474.70	5-01- -283-362 Heating/AC	Budget		227	1	
			<u>5,663.31</u>						
42905	02/07/25	PWANJ001 PUBLIC WORKS ASSOCIATION OF NJ							5984
25-00161	1	2025 MEMBERSHIP FEES	195.00	5-01- -205-256 Membership Dues	Budget		122	1	
42906	02/07/25	RAN TOWNSHIP OF RANDOLPH							5984
25-00073	1	MCCPC MEMBERSHIP FEE - 2025	1,100.00	5-01- -150-256 Membership Dues	Budget		79	1	
42907	02/07/25	RASTRAC Manning NavComp, Inc							5984
24-01134	1	GPS Setup	240.00	4-01- -190-268 Communications Equip. Serv.	Budget		19	1	
24-01134	2	Monthly Service Charge	223.20	4-01- -190-268 Communications Equip. Serv.	Budget		20	1	
			<u>463.20</u>						
42908	02/07/25	RG Ruderman & Roth LLC							5984
25-00041	2	labor attorney services	891.00	5-01- -145-211 Labor Attorney	Budget		54	1	
42909	02/07/25	RUT RUTGERS UNIVERSITY							5984
25-00222	1	Municipal Clerks Annual Conf	490.00	5-01- -120-274 Conference Expense	Budget		176	1	
42910	02/07/25	SCESTA SOMERSET COUNTY EMERGENCY							5984
25-00201	1	RAMON SOSA - TRAINING	300.00	5-01- -185-276 Training Aids & Programs	Budget		167	1	
42911	02/07/25	SFL Sirchie Acquisition Company							5984
25-00063	1	Blood Specimin Test Kits	84.11	5-01- -190-232 General Supplies, NOC	Budget		65	1	
42912	02/07/25	SOM10 SOMERSET C'TY TAXES							5984
25-00258	1	county taxes	1,542,082.86	5-01- -907-999 COUNTY TAXES PAYABLE	Budget		208	1	
42913	02/07/25	SOM13 SOMERSET C'TY LIBRARY TAX							5984
25-00257	1	county library tax	211,518.82	5-01- -908-999 COUNTY LIBRARY TAXES PAYABLE	Budget		207	1	
42914	02/07/25	SOM14 SOMERSET C'TY OPEN SPACE TAX							5984
25-00259	1	county open space tax	160,316.96	5-01- -909-999 COUNTY OPEN SPACE TAX PAYABLE	Budget		209	1	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND		Citizens Current Fund	Continued				
42915	02/07/25	SPSCO SOMERSET PLUMBING SUPPLY CO.					5984
25-00149	1	2025 DPW SUPPLIES & MATERIALS	1,254.90	5-01- -155-237 Bldg. Supplies & Materials	Budget		115 1
25-00149	2	2025 DPW SUPPLIES & MATERIALS	64.00	5-01- -155-237 Bldg. Supplies & Materials	Budget		116 1
25-00149	3	2025 DPW SUPPLIES & MATERIALS	499.00	5-01- -155-237 Bldg. Supplies & Materials	Budget		117 1
			1,817.90				
42916	02/07/25	STAPL STAPLES BUSINESS ADVANTAGE					5984
25-00080	1	Medium Paper Plates	17.15	5-01- -110-235 Food & Drugs	Budget		83 1
25-00080	2	Starbucks Breakfast Blend	95.96	5-01- -110-235 Food & Drugs	Budget		84 1
25-00080	3	Dark Hot Chocolate	74.99	5-01- -110-235 Food & Drugs	Budget		85 1
25-00080	4	Espresso Pods	17.27	5-01- -110-235 Food & Drugs	Budget		86 1
25-00080	5	Sponges	5.54	5-01- -110-235 Food & Drugs	Budget		87 1
25-00080	6	Cups & Lids (50 count)	30.58	5-01- -110-235 Food & Drugs	Budget		88 1
25-00080	7	Assorted Cutlery (300 pack)	7.48	5-01- -110-235 Food & Drugs	Budget		89 1
25-00080	8	Coffee Mate French Vanilla	14.58	5-01- -110-235 Food & Drugs	Budget		90 1
25-00080	9	McCafe Pods	33.98	5-01- -110-235 Food & Drugs	Budget		91 1
25-00080	10	Stevia in the Raw	21.83	5-01- -110-235 Food & Drugs	Budget		92 1
25-00080	11	Bigelow Green Tea Bags	15.51	5-01- -110-235 Food & Drugs	Budget		93 1
25-00080	12	Madarin Orange Spice Tea Pods	33.98	5-01- -110-235 Food & Drugs	Budget		94 1
25-00080	13	supplies	74.99	5-01- -110-235 Food & Drugs	Budget		95 1
25-00080	14	chairmat	47.70	5-01- -120-227 Office Supplies & Materials	Budget		96 1
25-00080	15	copy paper	260.45	5-01- -120-227 Office Supplies & Materials	Budget		97 1
25-00131	1	OFFICE SUPPLIES	250.00	5-01- -250-227 Office Supplies & Materials	Budget		111 1
25-00131	2	OFFICE SUPPLIES	61.49	5-01- -160-227 Office Supplies & Materials	Budget		112 1
25-00131	3	OFFICE SUPPLIES	61.49	5-01- -140-227 Office Supplies & Materials	Budget		113 1
25-00165	1	Lysol wipes	11.19	5-01- -120-227 Office Supplies & Materials	Budget		127 1
25-00165	2	10x13 Mailing Envelopes (250)	38.63	5-01- -120-227 Office Supplies & Materials	Budget		128 1
25-00165	3	Desk Pad	22.73	5-01- -120-227 Office Supplies & Materials	Budget		129 1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND Citizens Current Fund Continued									
42916	STAPLES	BUSINESS ADVANTAGE Continued							
25-00165	4	Survivor Mailing Envelopes	57.81	5-01- -120-227	Budget		130	1	
				Office Supplies & Materials					
25-00165	5	Large Binder Clips	2.03	5-01- -120-227	Budget		131	1	
				Office Supplies & Materials					
25-00262	1	office supplies	273.15	5-01- -150-227	Budget		214	1	
				Office Supplies & Materials					
25-00263	1	office supplies	172.75	5-01- -150-227	Budget		215	1	
				Office Supplies & Materials					
25-00264	1	office supplies	92.30	5-01- -150-227	Budget		216	1	
				Office Supplies & Materials					
			1,795.56						
42917	02/07/25	STIRE DAVID STIRES ASSOC LLC					5984		
25-00175	1	January Meeting	300.00	5-01- -165-281	Budget		138	1	
				Prof. & Cons. Servs. Other					
25-00175	5	Oct-Dec Attendance	1,350.00	4-01- -165-281	Budget		139	1	
				Prof. & Cons. Servs. Other					
			1,650.00						
42918	02/07/25	TOSHI TOSHIBA BUSINESS SOLUTIONS					5984		
25-00244	1	xmedius cloud fax service	44.84	5-01- -283-459	Budget		190	1	
				Telephone					
42919	02/07/25	TOSHIBA Toshiba Financial Services					5984		
25-00250	1	copier lease	1,868.60	5-01- -120-228	Budget		196	1	
				Photocopy Expense					
25-00250	2	copier lease	981.93	5-01- -120-228	Budget		197	1	
				Photocopy Expense					
25-00250	3	copier lease	140.00	5-01- -120-228	Budget		198	1	
				Photocopy Expense					
25-00250	4	copier lease	1,678.64	5-01- -120-228	Budget		199	1	
				Photocopy Expense					
			4,669.17						
42920	02/07/25	TOWN BRIAN TOWNLEY					5984		
25-00181	1	6pk Lithium CR2 Batteries	31.98	5-01- -190-233	Budget		148	1	
				Computer Expense					
42921	02/07/25	TROPIC Tropic Tint					5984		
24-01411	1	Lund Loft Magazine Mounts	199.40	4-01- -190-223	Budget		34	1	
				Vehicular Equipment (Cars)					
24-01411	2	Lund Loft Magazine Mounts	46.00	4-01- -190-223	Budget		35	1	
				Vehicular Equipment (Cars)					
			245.40						
42922	02/07/25	TSS TRAFFIC SAFETY SERVICE					5984		
24-01277	1	Wanco Compact DieselLight Tower	14,900.00	4-01- -190-271	Budget		24	1	
				Equip. Repair & Maint.					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Citizens Current Fund Continued							
42922	TRAFFIC SAFETY SERVICE	Continued					
24-01277	2	white Color - Upgrade	700.00	4-01- -190-271	Budget		25 1
				Equip. Repair & Maint.			
			15,600.00				
42923	02/07/25	TURTL TURTL & HUGHES, INC.					5984
24-00160	2	2024 DPW MATERIALS/SUPPLIES	385.13	4-01- -155-237	Budget		10 1
				Bldg. Supplies & Materials			
42924	02/07/25	UGIES UGI Energy Services LLC					5984
25-00252	1	February payment	4,198.11	5-01- -283-362	Budget		201 1
				Heating/AC			
42925	02/07/25	VANDERFL Christopher VanderFliet					5984
25-00266	1	historic refunds	35.30	5-01- -280-227	Budget		217 1
				Office Supplies/Materials			
42926	02/07/25	VER VE RALPH & SONS					5984
25-00160	1	DEFIBTECH PAD & BATTERY PACK	3,052.00	5-01- -185-231	Budget		121 1
				Emergency & Safety Supplies			
42927	02/07/25	VK Vickram Kissoon					5984
25-00174	1	REIMBURSEMENT - MEAL	50.12	5-01- -205-235	Budget		137 1
				Food & Drugs			
42928	02/07/25	WAR01 Costello's Ace Hardward					5984
25-00154	1	2025 DPW SUPPLIES	660.30	5-01- -155-232	Budget		118 1
				General Supplies			
42929	02/07/25	WARRENMA Warren Machine Company LLC					5984
25-00184	1	2025 DPW REPAIRS	2,542.50	5-01- -205-269	Budget		151 1
				Vehicle Repairs & Maintenance			
42930	02/07/25	WBBOE WATCHUNG BOROUGH BOARD OF ED					5984
25-00001	3	March 2025 taxes	1,197,845.00	5-01- -901-999	Budget		36 1
				WAT BD OF ED TAXES PAYABLE			
42931	02/07/25	WBMASON W.B Mason, Co Inc.					5984
25-00053	1	Office Supplies	69.56	5-01- -120-227	Budget		59 1
				Office Supplies & Materials			
25-00066	1		100.00	5-01- -115-227	Budget		72 1
				Office Supplies & Materials			
25-00067	1	Desk Pad	10.39	5-01- -120-227	Budget		73 1
				Office Supplies & Materials			
25-00067	2	Note Cube	19.70	5-01- -120-227	Budget		74 1
				Office Supplies & Materials			
25-00233	1	1.5" Binder Purple	21.66	5-01- -120-227	Budget		177 1
				Office Supplies & Materials			
25-00233	2	1.5" Binder Blue	20.66	5-01- -120-227	Budget		178 1
				Office Supplies & Materials			

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND		Citizens Current Fund		Continued					
42931	W.B Mason, Co Inc.	Continued							
25-00233	3	1.5" Binder Blue	4.21	5-01- -120-227	Budget		179	1	
				Office Supplies & Materials					
			246.18						
42932	02/07/25	WHRHS WATCHUNG HILLS REG.HIGH SCHOOL					5984		
25-00002	3	March 2025 levy payment	614,597.00	5-01- -902-999	Budget		37	1	
				WHRHS TAXES PAYABLE					
42933	02/07/25	WPCLLC WARRENVILLE PLUMBING & CO.,LLC					5984		
25-00155	1	2025 DPW MAINTENANCE & REPAIRS	2,400.00	5-01- -155-266	Budget		119	1	
				Building Repair & Maintenance					
25-00155	2	2025 DPW MAINTENANCE & REPAIRS	575.00	5-01- -155-266	Budget		120	1	
				Building Repair & Maintenance					
			2,975.00						
42934	02/07/25	WRIGHT ARTHUR WRIGHT					5984		
25-00200	1	REIMBURSEMENT - HARBOR FREIGHT	85.29	5-01- -205-247	Budget		166	1	
				Vehicular Parts & Accessories					
42935	02/07/25	WRS Watchung Rescue Squad					5984		
25-00190	1	CPR/AED/First Aid Training	595.00	5-01- -245-202	Budget		160	1	
				Summer Camp					
42936	02/07/25	WWJ GANNETT NY-NJ NEWSPAPERS					5984		
25-00052	1	PB Meeting notice	12.71	5-01- -160-255	Budget		57	1	
				Advertising Expenses					
25-00052	2	BoA Resolution	17.36	5-01- -165-255	Budget		58	1	
				Advertising & Promotional					
25-00239	1	BoA January Meeting	13.02	5-01- -165-255	Budget		180	1	
				Advertising & Promotional					
25-00239	2	January PB Reorg notice	14.88	5-01- -160-255	Budget		181	1	
				Advertising Expenses					
25-00239	3	BoA Meeting Dates	31.62	5-01- -165-255	Budget		182	1	
				Advertising & Promotional					
25-00239	4	Sunshine PB Notice	13.02	5-01- -160-255	Budget		183	1	
				Advertising Expenses					
25-00239	5	PB ReOrg Feb 4th	18.60	5-01- -160-255	Budget		184	1	
				Advertising Expenses					
25-00239	6	Feb 18th Reorg and Regular	16.74	5-01- -160-255	Budget		185	1	
				Advertising Expenses					
25-00239	7	council meeting notice	55.08	5-01- -120-255	Budget		186	1	
				Advertising Costs					
			193.03						

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	125	4	5,864,286.32	851,827.18
Direct Deposit:	0	0	0.00	0.00
Total:	125	4	5,864,286.32	851,827.18

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
PNC DEV ESCROW		Citizens Developer Escrow					
15681	02/13/25	BRIGHTVI Bright View Engineering, LLC					5985
25-00224	1	Shoprite inspection	14,757.50	E-PB22-01 1701 Rt 22 Shop Rite	Project		7 1
15682	02/13/25	BRISKI Raymond Briski					5985
25-00276	1	escrow return	385.00	E-PB98-09 241 valley drive	Project		13 1
25-00276	2	escrow return	89.95	E-PB03-01 Briski PB03-01	Project		14 1
			474.95				
15683	02/13/25	FERRARA Kathleen & Marc Ferrara					5985
25-00275	1	escrow return	673.75	E-PB13-02 45 Rock Avenue PB13-02	Project		12 1
15684	02/13/25	HEALEY Mark Healey					5985
25-00183	1	Bonnie Burn site plan review	240.00	E-PB24-01 Bonnie Burn Rd PB19-01	Project		4 1
15685	02/13/25	LAWRENCE Lawrence Law					5985
25-00278	1	escrow return	712.35	E-PB21-02 744 Mountain Boulevard PB21-02	Project		16 1
15686	02/13/25	LINNU FRANCIS P LINNUS ESQ					5985
25-00189	1	BB clubhouse review	175.75	E-PB24-01 Bonnie Burn Rd PB19-01	Project		5 1
25-00189	5	BB amended site plan January	750.75	E-PB24-01 Bonnie Burn Rd PB19-01	Project		6 1
			926.50				
15687	02/13/25	OLDCHEST Old Chester Road Associates					5985
25-00272	1	escrow return	236.00	E-PB10-04 Watchung Plaza WAP-063	Project		9 1
15688	02/13/25	ORTEL Horst Ortel					5985
25-00274	1	escrow return	194.50	E-PB10-01 916 Somerset Street	Project		11 1
15689	02/13/25	PROJECTE Project Expeditors Inc					5985
25-00273	1	escrow return	451.50	E-PB10-02 Stirling Rd PB10-02	Project		10 1
15690	02/13/25	SAVOSCHA Savo, Schalk, Corsini, Warner					5985
25-00231	1	Resolution for Anderson	1,073.00	E-BA24-07 108 Johnston Drive	Project		8 1
15691	02/13/25	SERITAGE Seritage Growth Properties					5985
25-00279	1	escrow return	37.00	E-PB20-01 1640 Rt 22 City MD Urgent Care	Project		17 1

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PO #	Item	Description					Ref Seq Acct
PNC DEV ESCROW Citizens Developer Escrow Continued							
15692	02/13/25	STIRE DAVID STIRES ASSOC LLC					5985
25-00175	2	Rozario Paul	170.00	E-BA24-05	Project		1 1
				1040 Johnston Drive ba24-05			
25-00175	3	BJ's site plan review	425.00	E-BA23-02	Project		2 1
				1601 US Hwy 22 BJs Wholesale			
25-00175	4	Crown Cadillac compliance	510.00	E-BA23-10	Project		3 1
				1584 US Route 22			
			1,105.00				
15693 02/13/25 WARRENCO Warren Construction							
25-00277	1	escrow return	277.25	E-PB14-01	Project		5985 15 1
				441 Valley Road PB14-01			
Checking Account Totals							
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
	Checks:	13	0	21,159.30	0.00		
	Direct Deposit:	0	0	0.00	0.00		
	Total:	13	0	21,159.30	0.00		
PNC OTHER ESC Citizens Savings Other Escrow							
185	01/30/25	WAT01 WATCHUNG BORO. PAYROLL ACCT.					5978
25-00205	1	Watchung Boro PD Payroll	2,720.00	T-93- -100-563	Budget		1 1
				Watchung Chemical Engine			
25-00205	2	Watchung Boro PD Payroll	810.00	T-93- -100-502	Budget		2 1
				Levin Management (Blue Star)			
25-00205	3	Watchung Boro PD Payroll	6,885.00	T-93- -100-5ED	Budget		3 1
				Extra Duty Solutions Funds			
			10,415.00				
186 01/30/25 WAT01 WATCHUNG BORO. PAYROLL ACCT.							
25-00208	1	Watchung Boro PD Payroll	6,672.50	T-93- -100-5ED	Budget		5978 4 1
				Extra Duty Solutions Funds			
15504 02/07/25 REEFECO Reefco Aquarium Service, LLC							
25-00024	2	library services	100.00	T-93- -100-110	Budget		5986 1 1
				Watchung Public Library Advisory Board			
15505 02/07/25 WAT03 WATCHUNG BOROUGH CURRENT FUND							
25-00206	1	Watchung Boro PD Fees	171.00	T-93- -100-502	Budget		5986 2 1
				Levin Management (Blue Star)			
25-00206	2	Watchung Boro PD Fees	1,782.00	T-93- -100-5ED	Budget		3 1
				Extra Duty Solutions Funds			
25-00209	1	Watchung Boro PD Fees	1,738.00	T-93- -100-5ED	Budget		4 1
				Extra Duty Solutions Funds			
			3,691.00				
Checking Account Totals							
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
	Checks:	4	0	20,878.50	0.00		
	Direct Deposit:	0	0	0.00	0.00		
	Total:	4	0	20,878.50	0.00		

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PO #	Item	Description								
PNC OTHER ESC		Citizens Savings Other Escrow	Continued							
Report Totals				<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:		147	5	6,006,382.52	851,827.18			
		Direct Deposit:		0	0	0.00	0.00			
		Total:		147	5	6,006,382.52	851,827.18			

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	4-01	112,925.48	0.00	0.00	112,925.48
Current Fund	5-01	5,751,360.84	0.00	0.00	5,751,360.84
Capital Fund	C-02	99,196.00	0.00	0.00	99,196.00
	D-11	239.40	0.00	0.00	239.40
	H-06	623.00	0.00	0.00	623.00
	T-93	20,878.50	0.00	0.00	20,878.50
Total of All Funds:		5,985,223.22	0.00	0.00	5,985,223.22

Project Description	Project No.	Project Total
1601 US Hwy 22 BJs Wholesale	E-BA23-02	425.00
1584 US Route 22	E-BA23-10	510.00
1040 Johnston Drive ba24-05	E-BA24-05	170.00
108 Johnston Drive	E-BA24-07	1,073.00
Briski PB03-01	E-PB03-01	89.95
916 Somerset Street	E-PB10-01	194.50
Stirling Rd PB10-02	E-PB10-02	451.50
Watchung Plaza WAP-063	E-PB10-04	236.00
45 Rock Avenue PB13-02	E-PB13-02	673.75
441 Valley Road PB14-01	E-PB14-01	277.25
1640 Rt 22 City MD Urgent Care	E-PB20-01	37.00
744 Mountain Boulevard PB21-02	E-PB21-02	712.35
1701 Rt 22 Shop Rite	E-PB22-01	14,757.50
Bonnie Burn Rd PB19-01	E-PB24-01	1,166.50
241 valley drive	E-PB98-09	385.00
Total of All Projects:		<u>21,159.30</u>

**BOROUGH OF WATCHUNG
RESOLUTION: R13**

WHEREAS, in accordance with the “New Jersey Local Unit Pay to Play” law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4 et seq), the Borough of Watchung solicited proposals for the professional services of an Engineer for the year 2025 and were opened on December 5, 2024; and

WHEREAS, the Borough Council previously awarded a contract on January 6, 2025 to Remington & Vernick Engineers, 429 Route 79, Suite 21, Morganville, NJ 07751 to perform the duties of Professional Engineer for the Borough including special assignments that may arise during the course of performing these duties; and

WHEREAS, Remington & Vernick Engineers as part of its services to the Borough during 2025 can provide additional remedial investigation services for the property located at 666 Mountain Boulevard, formerly known as Ness Farm Site; and

WHEREAS, the need exists for Remington & Vernick Engineers to provide said services; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available from the following Account: T-93-100213

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung that Remington & Vernick Engineers is hereby authorized to provide hazardous discharge site remediation services as listed on the attached proposal, dated February 7, 2025, in an amount not to exceed \$9,500.00.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the contract amendment within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) concerning the award of contracts for professional services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: AWARDS, ROADS,
C: W. HANCE, ENG.,



February 7, 2025

Borough of Watchung

Mr. James J. Damato, Business Administrator
Municipal Building
15 Mountain Boulevard
Watchung, New Jersey, 07069

**RE: Proposal for Services – Former Ness Farm Site
Hazardous Discharge Site Remediation Fund Application – 75% Remedial Action Grant
666 Mountain Boulevard, Watchung, NJ, 07069
NJDEP PI# 494612**

Mr. Damato,

REMINGTON & VERNICK ENGINEERS (RVE) is providing this proposal to prepare a New Jersey Department of Environmental Protection (NJDEP) Hazardous Discharge Site Remediation Fund (HDSRF) grant application, on behalf of the Borough of Watchung for funding seventy-five percent (75%) of the proposed remedial action cost to implement a remedial action at the above-referenced Site, to support a Restricted Entire Site Response Action Outcome (RAO) issuance by a Licensed Site Remediation Professional (LSRP). RVE has identified the Borough of Watchung to be potentially eligible to receive remedial action funding through the HDSRF for the Former Ness Farms property.

As per the completed Remedial Investigation Report/Remedial Action Workplan Addendum (RIR/RAWP; May 2024), Areas of Concern (AOC) #2 – Solid Waste/Debris and AOC #5 – Historic Fill have been identified to require a remedial action to comply with NJDEP Contaminated Site Remediation and Redevelopment (CSRR) requirements, and to bring the environmental case to closure via issuance of a Response Action Outcome (RAO).

Based on the completed Remedial Investigation, RVE proposes the removal and disposal of six (6) AOC-2 areas, requiring approximately 900 cubic yards (CY; or approximately 1,350 tons) of material to be excavated and disposed of off-site. This would allow an unrestricted use of this Site area excluding the separate AOC-5 – Historic Fill Area, as detailed below.

In addition, an approximate 3-acre portion of the Former Ness Farms Site is understood to contain contaminated historic fill material (designated AOC-5) which will require an engineering control and deed notice to support a Soil Remedial Action Permit (SRAP) for Restricted Response Action Outcome issuance. RVE proposes remedial efforts to address AOC-5, consisting of installing restrictive fencing and signage around the AOC-5 area, to be memorialized in a deed notice filed with the County, to serve as the basis for a Soil Remedial Action Permit application.

Based on RVE's review of the Site, the Borough's involvement as the Person Responsible for Conducting the Remediation, and nature of the Site impacts not attributable to the Borough of Watchung in conjunction with the proposed use as recreational/conservation usage, there are possible funding opportunities available from the NJDEP HDSRF to financially cover portions of the remediation and redevelopment project costs. The HDSRF was established to provide funding to public and qualifying private entities for the remediation of a suspected or known discharge of a hazardous substance or hazardous waste. The HDSRF is administered through a partnership between the NJDEP and the New Jersey Economic Development

Authority (EDA). The NJDEP evaluates the HDSRF Applications that are prepared and submitted by the LSRP, to determine eligibility requirements, and the estimated remediation costs. Upon the NJDEP's recommendation for funding, the EDA evaluates an applicant's financial status, determines grant and/or loan eligibility and awards funding.

SCOPE OF WORK & ESTIMATED COST

RVE will prepare and manage the HDSRF grant application for the remedial action work associated with the Former Ness Farms Site (NJDEP Preferred ID #494612; Block 107, Lot 4). RVE will include the scope of work and estimated costs within the HDSRF grant application for the costs associated with construction and remedial reporting that pertain to the remedial action as defined in the Technical Requirements for Site Remediation rules, at N.J.A.C. 7:26E-1.8.

The Grant will require management throughout the application and fund disbursement process as the NJDEP/NJEDA will require substantial communication and execution of contractual documents between the regulatory agencies involved and the applicant. Upon final fund disbursement, the Grant process will necessitate a grant fund 'closeout' which will require an accounting of all project fund utilization, with any remaining funds in the grant to be relinquished back to the NJEDA. Upon initial approval of the grant application, RVE will assist and facilitate in the management and eventual 'close-out' of the grant fund at the conclusion of the project.

These services shall be performed for a lump sum fee of **\$9,500.00**, billed monthly on a percent complete basis. Please note, as per the HDSRF grant application guidelines, this cost to complete the HDSRF Grant Application is not covered by the Grant program and shall be a separate non-reimbursable invoice. Our fee does not include the \$500 grant application fee to the NJDEP, which shall be paid directly by the Borough.

ASSUMPTIONS & SPECIFIC EXCLUSIONS

In developing this scope of work and cost estimate, RVE has made the following assumptions:

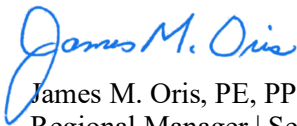
1. Our proposed remedial action costs will be based on estimates obtained from qualified contractors to perform the material excavation and disposal and the fencing/signage installation. If the project is put out to bid, costs may differ from the initial cost estimates and the requested funds will be adjusted accordingly.
2. HDSRF Grant Eligibility cannot be guaranteed. The overall grant allotment for the State of New Jersey is finite and, depending on the timing of the grant application submittal, may contain insufficient funding to cover the cost of the project. RVE cannot ensure the approval of the grant application subject of this proposal.
3. A resolution that the public entity authorized [RVE] to apply to HDSRF for the remediation of a discharge/suspected discharge will be provided for grant application inclusion.
4. A Redevelopment Plan to satisfy the HDSRF Grant Application requirement will need to be included as part of the application. This application does not include the preparation of a Redevelopment Plan.
5. "Documentation indicating the property is to be preserved for recreation/conservation by conveyance of a development easement, conservation easement, or other restriction/easement permanently restricting development" must be established for the Site to satisfy application requirements.

6. Our fee does not include the \$500 grant application fee to the NJDEP, which shall be paid directly by the Borough.

Once the completed HDSRF grant application is submitted to the NJDEP HDSRF coordinator, the process of potentially being approved by the NJDEP and the NJEDA could be in excess of one (1) year.

We trust the information provided meets your requirements for this project. RVE will proceed with the work described above upon receipt of your written authorization to proceed. Based on the findings and results of the above tasks, a more comprehensive proposal can be provided. Should you have any questions or require additional information, please do not hesitate to contact Damon Kline at (856) 795-9595, Extension 1102 or Mostafa Razzaghmanesh at (732) 955-8000 ext. 1715. We look forward to the opportunity of working with you on this project.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.



James M. Oris, PE, PP, CME, CFM
Regional Manager | Senior Associate

cc: Mostafa Razzaghmanesh, RVE
Damon Kline, RVE
Brian Gillen, RVE
David Daniels, RVE
Kyle Carlson, RVE

**BOROUGH OF WATCHUNG
RESOLUTION: R15**

***AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH NORTH
PLAINFIELD POLICE DEPARTMENT, WARREN TOWNSHIP POLICE
DEPARTMENT, AND BRIDGEWAY BEHAVIORAL HEALTH SERVICES-PESS
PROGRAM TO ESTABLISH A JOINT PARTICIPATION IN THE “ARRIVE
TOGETHER PROGRAM”***

WHEREAS, the attached Memorandum of Understanding was created to allow the participating Police Departments and the selected Mental Health Service Provider (MHSP), designated by the NJ Department of Human Services, to establish joint participation in the ARRIVE Together Program; and

WHEREAS, this program seeks to enhance and support law enforcement in responding to certain behavioral health crisis calls.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Watchung Police Chief is hereby authorized to execute the attached Memorandum of Agreement with the Participating Agencies to allow the Borough’s Police Department to establish this joint participation.

Paolo Marano, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: POLICE,
C: CFO, POLICE CHIEF,

MEMORANDUM OF UNDERSTANDING

Between

**NORTH PLAINFIELD BOROUGH (SOMERSET
COUNTY) POLICE DEPARTMENT**

and

**WARREN TOWNSHIP (SOMERSET COUNTY)
POLICE DEPARTMENT**

and

**WATCHUNG BOROUGH (SOMERSET COUNTY)
POLICE DEPARTMENT**

(“Participating Police Department(s)”)

And

**BRIDGEWAY BEHAVIORAL HEALTH SERVICES –
PESS PROGRAM**

(“Participating Mental Health Service Provider”)

**TO ESTABLISH JOINT PARTICIPATION IN THE
ARRIVE TOGETHER PROGRAM TO ENHANCE AND
SUPPORT RESPONSE TO CERTAIN BEHAVIORAL
HEALTH CRISIS CALLS**

This Memorandum of Understanding is entered into between the above-Participating Police Department(s) (“PPD” or “officer”) and the above-named Mental Health Service Provider (“MHSP”) (collectively “the Parties”), to establish joint participation in the ARRIVE Together Program (“the Program”) to enhance and support law enforcement and response to certain behavioral health crisis calls, and shall confirm the mutual understanding and intention of the Parties as set forth herein.

WHEREAS, pursuant to NJSA 30:4-27.1, et seq. (“Screening Law”) and NJAC 10:31-1.1, et seq. (“Screening Regulations”), it is the policy of this State to provide for a public mental

health system that delivers treatment consistent with a person's clinical condition, and that screening services be developed as the public mental health system's entry point in order to provide accessible crisis intervention, evaluation and referral services to persons with mental illness, to offer persons with mental illness clinically appropriate alternatives to inpatient care, and, when necessary, to provide a means for involuntary commitment to treatment; and

WHEREAS, the Parties recognize the importance of ensuring the safety of every person involved in civilian-law enforcement interactions, and that many of the negative outcomes that have resulted from such interactions may stem from law enforcement officers responding to situations involving individuals experiencing behavioral health crises; and

WHEREAS, the MHSP has been designated by the New Jersey Department of Human Services ("DHS") to provide screening and other medical/health services in accordance with state law and regulations, within the county being served by this MOU; and

WHEREAS, DHS contracts annually with the MHSP for the provision of screening services and other services, pursuant to NJAC 10:31:10.1(c), and DHS Contracting Policy; and

WHEREAS, the Screening Law provides officers and mental health specialists with the legal authority to transport or authorize transport of individuals who are experiencing a behavioral health crisis to an emergency department for a full assessment where appropriate; and

WHEREAS, law enforcement officers may request the assistance of mental health specialists when responding to emergency service calls that relate to behavioral health crises and mental health personnel may request assistance from officers when responding to requests for emergency screening; and

WHEREAS, in an effort to improve the outcomes in law enforcement's response to emergency behavioral health crisis calls, to divert individuals in crisis from unnecessary entry into the criminal justice system, and to more efficiently employ the resources of both the PPD and the MHSP as they respond to calls for service, the Parties seek to establish this pilot Program; and

WHEREAS, this MOU is intended to memorialize the relationship and delineate the responsibilities of the Parties in this cooperative joint effort.

NOW, THEREFORE, the Parties agree as follows:

I. Definitions

For the purposes of the Program, the following definitions shall apply:

A. Behavioral Health Crisis Calls means emergency calls for service received by the PPD's 911 system or by the MHSP, which involve:

a. Behavioral/mental health;

- b. Confused/disoriented person;
- c. Welfare check;
- d. Suicide; and
- e. Other categories that the PPD deems appropriately related to behavioral health identified during the course of the Pilot Program.

B. MHSP specialist means a mental health screener as defined by N.J.S.A. 30:4-27.2 or other qualified specialist, such as a crisis intervention specialist, therapist, social worker, psychiatrist, psychologist, nurse, or other professional possessing the relevant academic training or experience to do outreach for the purposes of clinical screening.

II. Program Description

A. Location

1. The Program will respond to behavioral health calls for service made to:
 - a. County: Somerset County
 - b. Municipality(ies): North Plainfield Borough,
Warren Township, and
Watchung Borough

B. Program Type

1. The Parties may select one or more Program types as set forth in Section B and described more fully in Section C below for the term of this MOU. Should the Parties change, reduce or increase the Program type during the term of this MOU, the Parties shall notify DHS and LPS who shall determine whether such change, reduction or increase in Program type is authorized. Any such material change to the terms and conditions of this MOU shall require a written amendment, signed by the Parties, and may result in changes to other terms and conditions herein.
2. The Parties agree to implement one or more of the Programs as selected below.
 - ☒ a. Co-Responder Program (law enforcement officer and MHSP specialist respond together to emergency service calls and/or follow up visits that relate to behavioral health crisis)
 - ☒ b. Telehealth Program (law enforcement officers provided with electronic devices to connect persons suffering behavioral health crisis to a MHSP specialist via video to receive services)
 - ☒ c. Follow-up Program (law enforcement officers inform MHSP specialist of individuals encountered by law enforcement that need services of MHSP specialist within a designated timeframe following the law enforcement interaction as

determined by the Parties)

- x d. Close in Time Follow-up Program (MHSP specialist follows up with individuals encountered by law enforcement close in time (generally within 30 minutes of the encounter) to the law enforcement encounter and provides social and health services as determined by the Parties.

C. Program Responsibilities (as applicable)

1. Frequency

- a. The Program will be implemented weekly on the days determined by the Parties, and at times of the highest volume of behavioral health crisis calls for service as determined by the PPDs, in consultation with DHS.
 - i. The PPDs will determine a staffing schedule for their officers.
 - ii. Regardless of where the participating officer is based, the Program will always respond to qualifying calls in any of the participating municipalities identified in Section II.A.1.b. above, as described below.
- b. Shift times will be determined by the parties, and may be altered if, in consultation with DHS and the MHSP, the PPDs determine that significantly greater relevant calls for service consistently occur at different hours.

2. Personnel

- a. When co-responding as defined in Section II B.2.a, the PPDs will each provide one or more experienced law enforcement officers who complete Crisis Intervention Team (“CIT”) training before or during the Program to participate in the Program. Participating Officers will not wear full uniform during the Program shifts, and instead will wear a polo shirt with an agency logo, or similar, and will drive an unmarked vehicle.
- b. At each service call, the Officers will identify themselves as law enforcement officers and ensure the safety of all actors before the MHSP specialist exits the police vehicle, to ensure there are no violent or potentially violent actors on scene, and remain at the scene while the Screener provides services.
- c. The PPDs shall provide training to each specialist identified by the participating MHSP on the proper procedures and protocols for riding in an unmarked police vehicle and responding to calls with an Officer prior to any specialist participating in the Program.
- d. The MHSP will provide one or more experienced specialists to participate in the Program. The participating specialists will perform crisis intervention and screening services consistent with their statutory and regulatory duties at each call for service.

- e. When co-responding, the Officer will transport the MHSP specialist to calls for service in an unmarked police vehicle. The Officer will not respond to other calls for service while transporting the MHSP specialist except for those behavioral health crisis calls as defined below. In the event of an emergency that needs the Officer's immediate attention and is in the Officer's plain view, such as a motor vehicle accident or serious injury, the officer will stop to provide immediate assistance until further police assistance arrives. In the event of a call involving a life-threatening emergency, the Officer will only respond to the call upon the direction of their supervisor and will first transport the MHSP specialist to the closest safe location prior to responding to the call.
- f. For follow-ups, the PPD will provide the MHSP with information on individuals that they have encountered at a mutually agreed upon frequency.
- g. The MHSP will determine how and when best to follow-up with the individuals. The follow-ups may be in-person, telephonic or virtual.
- h. The Parties understand that each PPD will only have designated law enforcement officers trained and available to provide coverage pursuant to the Program. The PPD agree to make every effort to ensure coverage for the scheduled absences of the assigned officers; however, in the event of an unforeseen absence, the Parties acknowledge and agree that there may be occasions where the designed PPD cannot be staffed. In such instances, the Parties agree to provide assistance for coverage when available.

3. Coverage

- a. The Program will respond to all behavioral health crisis calls for service made to the PPDs' 911 system within the identified county, including those originating from the public, those incoming from other law enforcement officers or agencies within the area, and those incoming from the MHSP to the PPDs and/or their 911 systems.
- b. The Program will respond to crisis calls originating from the psychiatric emergency screening service within the identified county and 9-8-8 calls from individuals residing in the locales where the program operates.
- c. When co-responding, the Program will respond to qualifying calls made to the municipality(ies) identified in Section II.A.1.b above, regardless of where the ARRIVE officer is employed. Officers from the municipality from which the call originated will be responsible for securing the scene before the MHSP specialist enters. At the scene, once deemed safe, the non-ARRIVE officer(s) shall only provide assistance if specifically requested by the ARRIVE Officers on scene.
- d. When PPD and MHSP specialist meet at a location at the same time, the Program will respond to qualifying calls made to the municipality(ies) identified in Section II.A.1.b above by a MHSP meeting a CIT trained officer at an arranged safe location. If a CIT trained officer is unavailable to respond during program hours, a CIT trained officer from

municipality(ies) identified in Section II.A.1.b or another municipality in the county with the approval of the impacted chief, director, or officer in charge is permissible.

- e. When not responding to calls for service, the Program participants will proactively undertake follow-up visits with individuals from prior services or initiate contact with individuals identified as at-risk through other means.
- f. The Parties acknowledge and agree that the PPDs will provide coverage for the Program with North Plainfield providing an Officer three (3) days a week, Warren providing an Officer one (1) day a week, and Watchung providing an Officer one (1) day a week. The weekly schedule shall be agreed upon, in writing, by the PPDs, providing notice of same to MHSP.

4. Data Collection and Evaluation

- a. PPDs and MHSPs shall collect data relevant to the assessment of the Program, as specified by the Department of Law and Public Safety (LPS) and/or Department of Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS).
- b. Should LPS retain an academic institution to perform an evaluation of the Program the Parties and Participating Agencies agree, upon request, to provide the retained academic institution access to relevant data, subject to appropriate privacy and cybersecurity protections, to include 911 or computer-aided dispatch (CAD) data and interviews of participating employees, for the purposes of performing the assessment. The academic institution shall execute any required confidentiality agreements. If personally identifiable information is being shared, a confidentiality agreement must be HIPAA compliant. 45 C.F.R. 164.512(i).

5. Confidentiality

- a. All records, recordings, and reports made in connection with the ARRIVE Program and/or certificates, applications, records, and reports made that directly or indirectly identify any individual presently or formerly receiving ARRIVE Program services shall be confidential and shall not be disclosed to any person, except as permitted by N.J.S.A. 30:4-24.3, N.J.A.C. 10:31-2.6, and N.J.A.C. 10:37-6.9.

III. **PPD Responsibilities**

- A. The PPD shall perform all necessary tasks required to implement the Program as detailed Section II above, including, during responses to qualifying emergency calls for service, the participating officer shall assess and take measures to secure the environment in order to mitigate the potential for harm to the officer, mental health specialist, client, and any bystanders.
- B. The PPD shall make available the qualified officers required to implement the Program as detailed in Section II, and shall ensure all requisite training (including the requirement that

all officers participating in the initiative successfully complete CIT training) and certifications have been obtained by participating officers.

- C. The PPD shall implement operational changes, as it deems necessary, to implement the Pilot Program, as detailed in Section II.
- D. The PPD shall provide the equipment necessary for participating officers to perform their duties under the Program, including providing an unmarked vehicle during the course of the Program.
- E. The PPD shall provide training to each participating MHSP specialist on the proper procedures and protocols for riding in a law enforcement vehicle and/or responding to calls with a police officer prior to any MHSP specialist participating in the Program.
- F. The PPD shall cooperate with the MHSP, other participating Law Enforcement Agency Partners within the county, as identified herein, as well as DHS, DMHAS, and LPS, to facilitate and execute the goals of the Program. The PPD shall not request that the MHSP perform any activities that conflict with the Screening Law or Screening Regulations.
- G. The PPD shall ensure their participating officers follow all applicable Law Enforcement Directives and Guidelines issued by the Attorney General of New Jersey, as updated, amended, or supplemented (available at <https://www.njoag.gov>).

IV. MHSP Responsibilities

- A. The MHSP shall perform all necessary tasks required to implement the Program detailed in Section II, and shall provide those services in a manner consistent with the Screening Law and Screening Regulations.
- B. The MHSP shall provide the specialists required to implement the Program, and shall ensure all requisite training has been obtained by the participating specialists.
- C. The MHSP shall ensure the equipment necessary for the participating specialists to perform their duties under the Program is provided. The equipment must be provided by the MHSP.
- D. The MHSP shall cooperate with the other Parties to facilitate and execute the Program in a manner consistent with the Screening Law and Screening Regulations.
- E. The MHSP shall bill DHS for services provided under the Program at the rate set forth herein under the same terms as included in the existing contract between DHS and the MHSP.
 - 1. The total amount billed under the Program shall not exceed the amount as determined by DHS and/or LPS and conveyed under a separate writing.
 - 2. The MHSP shall provide DHS with quarterly invoices specifically for services

provided under the Program.

3. The MHSP shall provide DHS with quarterly expenditure reports specifically for services provided under the Program in accordance with the DHS Contract Manual.

V. Funding

- A. Consistent with the terms of the existing contract between the MHSP and DHS, and the DHS Contract Policy and Information and Contract Reimbursement Manual, MHSP specialists participating in the Program shall be compensated for all services performed under the Program at their ordinary pay and ordinary contractual obligations.
 1. Payments to the MHSP for work performed in accordance with the Program, including overtime, if any, shall be allowed up to a maximum total amount reimbursed as determined by DHS and/or LPS and conveyed under a separate writing.
 2. The amount billed by the MHSP under the Program shall only include those amounts above insurer reimbursements.
- B. Except as set forth in the Paragraph A in this Funding Section, each Party shall bear its own costs, including operational costs, in relation to this MOU. Expenditures by each Party will be subject to its own budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies. The Parties expressly acknowledge that this in no way implies that the State of New Jersey will appropriate funds for such expenditures.

VI. Points of Contact

- A. The individual points of contact (“POC”) for each of the Parties to this MOU, and any other participating Law Enforcement Partners within the County, are set forth in Attachment A, which shall be attached hereto and made part of this MOU.
- B. The Parties agree that if there is any change to the POC or POC contact information, they will inform the other Parties in writing within 10 business days of the change and update the list of POCs in Attachment A accordingly.

VII. Dispute Resolution

- A. The Parties agree to cooperate and confer with each other to address any disputes or issues which may arise in relation to this MOU and/or the Pilot Program.

VIII. Liability

- A. Each Party shall be responsible for the actions of its officers and employees occurring during the performance of their obligations under this Agreement subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq, the Contractual Liability Act, N.J.S.A.

59:13-1, et seq., the availability of appropriated funds, and the MHSP's insurance obligations under its existing contract with DHS to provide screening services under the Screening Law. The State of New Jersey cannot agree to indemnify any third-party grantee or contractor, and is not providing any indemnification to any third-party grantee or contractor. The State of New Jersey does not carry general liability insurance, but the liability of the State and the obligation of the State to be responsible for tort claims against it are covered under the terms and provisions of the Act. The Act also creates a fund into which the Legislature appropriates funds from time to time, and from which final tort claims are paid in accordance with its provisions. See N.J.S.A. 59:12-1. For claims beyond the purview of the Tort Claims and Contractual Liability Acts, it is agreed that none of the Parties to this Agreement assume any liability whatsoever for any alleged wrongful acts or omissions of the agents, servants, contractors, or employees of the other. Nothing in this Agreement shall be construed to waive any defenses or immunities available to any Party or its employees under the Tort Claims Act or other applicable law.

- B. The MHSP's liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss, expense or damage resulting from the acts occurring prior to termination, and shall remain in effect until all potential liabilities arising from this MOU and the Program have lapsed.
- C. This MOU shall not be interpreted as a waiver of sovereign immunity. Any liability of the agencies that are party to this MOU is, to the extent applicable, subject to the New Jersey Screening Law, N.J.S.A. 30:4-27.1, et seq., and specifically, N.J.S.A. 30:4-27.7, the New Jersey Tort Claims Act, supra, the New Jersey Contractual Liability Act, supra, any other applicable law, and the availability of funding.
- D. For the duration of the Program, any MHSP specialist participating in the Pilot Program and receiving training from the PPD or other Participating Law Enforcement Agencies shall remain an employee of the MHSP and at no point will be considered an employee of the State of New Jersey, LPS, DHS, the PPD or other Participating Law Enforcement Agencies. Neither the State, LPS, DHS, nor the PPD or other Participating Law Enforcement Agencies shall have control over the duties of any MHSP specialist participating in the Program, or their performance thereof.

IX. Duration, Withdrawal, and Termination

- A. The MOU will take effect upon signature of the Parties and shall remain in effect until June 30, 2024.
- B. Any Party may terminate the agreement by providing all other Parties 30 days written notice. Such notice shall also be provided to DHS, DMHAS, and LPS at the contact addresses in Attachment A.
- C. Upon mutual agreement of the Parties, and with the approval of DHS and LPS, the Program may be renewed for additional one-year terms. Any such renewal shall be set forth in writing and attached hereto and made part of this MOU.

X. Compliance with Other Laws

- A. The Parties agree that in the performance of this MOU and the Program, they will comply with all applicable federal, State, and local laws, statutes, and regulations, including all requirements of the Screening Law and Regulations and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

XI. Effect on Other Authorities

- A. Nothing in this MOU is intended to restrict the authority of any Party to act as permitted by law, or to restrict a Party from administering or enforcing any law. This MOU should not be construed as limiting or impeding the basic spirit of cooperation that exists between the Parties.
- B. This MOU does not impose any additional duties and responsibilities on any of the Parties that go beyond that which is already required by existing law.

XII. Assignment

- A. Neither this MOU nor any of the rights, duties, or obligations of the Parties hereunder shall be assignable or delegable in whole or part, whether by operation of law or otherwise, without the prior written consent of the other Parties. Any assignment or delegation or attempted assignment or delegation without such consent shall be void and of no force or effect.

XIII. Severability

- A. Nothing in this MOU is intended to conflict with applicable State or federal laws, the directives of the Attorney General of New Jersey, or a Party's regulations. If a provision of this MOU is inconsistent with such authority, that term shall be invalid, but the remaining terms and conditions of this MOU shall remain in full force and effect.

XV. No Private Rights Created

- A. This MOU does not create any right or benefit, substantive or procedural, enforceable in law or in equity, against the State of New Jersey, or against any department, agency, officer, employee of the State of New Jersey, any Party to this MOU, entity, or any other person.

XVI. Non-Waiver

- A. The failure by a Party to insist on performance of any term or condition or to exercise any right or privilege included in this MOU shall not constitute a waiver of same unless explicitly denominated in writing as a waiver and shall not in the future waive any such term or condition or any right or privilege. No waiver by a Party of any breach of any term of this MOU shall constitute a waiver of any subsequent breach or breaches of such term.

XVII. Entire Agreement & Amendments or Modifications

- A. This MOU may be amended by deletion or modification of any provision contained herein, or by adding new provisions, after written consent of the Parties. Any such amendment or modification shall be in writing, in the form of an Addendum to this MOU, which shall be signed by the Parties and shall be attached hereto and made part of this MOU.
- B. This MOU, including any Attachments and Schedules contained within it, represents the entire understanding and agreement between the Parties and supersedes all prior agreements and understandings between the Parties

XVIII. Authorization

- A. By execution of this MOU, the Parties represent that they are duly authorized and empowered to enter into this MOU and to perform all duties and responsibilities established in this MOU.

XIX. Electronic Signature and Counterparts

- A. The Parties agree that the execution of this MOU by electronic signature and/or by exchanging PDF signatures will have the same legal force and effect as the exchange of original signatures. This MOU may be executed in counterparts and those counterparts, when assembled, shall constitute the Entire Agreement as defined above.

Signatories

The terms of this Agreement have been read and understood by the persons whose signatures appear below.

For the Mental Health Service Provider:

Provider Name: **BRIDGEWAY BEHAVIORAL HEALTH SERVICES**

By: _____ Dated: _____
Name: Cory Storch,
Title: President and CEO

For the Participating Police Department(s):

PPD Name: **NORTH PLAINFIELD BOROUGH (SOMERSET COUNTY) POLICE DEPARTMENT**

By: _____ Dated: _____
Name: William Parenti
Title: Chief of Police
PPD Name: **WARREN TOWNSHIP (SOMERSET COUNTY) POLICE DEPARTMENT**

By: _____
Name: Robert Ferriero
Title: Chief of Police

Dated: _____

PPD Name: **WATCHUNG BOROUGH (SOMERSET COUNTY) POLICE DEPARTMENT**

By: _____
Name: Scott Anderle
Title: Chief of Police

Dated: _____

Attachment A
POINT OF CONTACT INFORMATION

For the Department of Law and Public Safety:

LPS: Derick D. Dailey
 Senior Counsel to the Attorney General
 Office of the Attorney General
 25 Market Street
 Trenton, NJ 08625
 Email: Derick.Dailey@njoag.gov
 Phone: 609-571-0449

For the Department of Human Services:

 Valerie Mielke
 Assistant Commissioner
 Division of Mental Health and Addiction Services
 5 Commerce Way, 2nd floor
 Hamilton, N.J. 08625
 Email: Valerie.mielke@dhs.nj.gov
 Phone: 609-438-4352

For the Mental Health Service Provider:

 Bridgeway Behavior Health Services

For the Participating Police Department(s):

 North Plainfield Borough

For the Participating Police Department(s):

 Warren Township

For the Participating Police Department(s):

 Watchung Borough

**BOROUGH OF WATCHUNG
RESOLUTION: R16**

WHEREAS, the Watchung Volunteer Fire Department has submitted the roster of firefighters eligible for a stipend for the year 2024; and

WHEREAS, it is necessary to formally approve the stipend amounts; and

WHEREAS, the Chief Financial Officer certifies that funds are available in the 2024 budget.

Chief Financial Officer

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized to pay the Volunteer Fire Department stipends per the list below.

Name	Stipend
CARLUCCI,S	\$2,380.99
CARLUCCI SR., T	\$3,845.82
DESANDOLO, A	\$4,002.06
ENGMAN, R	\$2,219.47
GREVES, G	\$4,618.56
GUKHMAN,D	\$2,796.79
KING, M	\$2,270.79
KING, R	\$1,688.20
KLIGE, A	\$5,465.29
MATTAISSI, M	\$1,654.98
MILLER, D	\$1,411.23
PERALTA, B	\$3,232.99
PICONE, M	\$2,976.40
SLOYAN, R	\$3,786.94
SPRINGER,C	\$1,590.84
WERNER, H	\$1,939.52

Total: \$48,000.00

Curt S. Dahl, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: FIRE
C: B. HANCE, FIRE. DEPT.,

**BOROUGH OF WATCHUNG
RESOLUTION: R14**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Governing Body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the closed session of January 16, 2025.
2. The general nature of the subject matter to be discussed is Contract Negotiations on the following:
 - PBA Local 193
 - FMBA Local 432
3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 13, 2025
INDEX: MISC.
C: